



Success. It's In Our Nature.

**FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES  
EDUCATION AND PLANNING COMMITTEE**

**February 5, 2025, at 4:30 P.M.**

**Geneva Campus Center – Room 120**

**63 Pulteney Street**

**Geneva, NY 14456**

**And the following location for Trustee Russell:**

**Sarasota County Library System**

**Fruitville Library Branch**

**100 Apex Rd**

**Sarasota, FL 34240**

**Trustee George Cushman, Chair**

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**AGENDA**

**Item**

Call to Order

**Responsibility**

Trustee Cushman

**Business**

- Review December 4, 2024, Committee Minutes\*
- Enrollment Report Update
- Student Success – Student Corporation: Fall Review and Spring Preview

Trustee Cushman  
Carol S. Urbaitis, Ed.D.  
Terrance Dominguez-Hover

**Resolutions\***

- Adjust the Finger Lakes Community College Professional Service Positions Roster
- Approve Discontinuance of the Hotel and Resort Management and Food and Beverage Certificates in Hospitality and Tourism Management Program

Jennifer Parsons  
Laura E. Ortiz, Ed.D.

**Strategic Thought Presentation**

New Website Launch  
Advancing Student Success: Updates and Impact from Our PaCE, SUNY ASAP, and EOP Programs

Christen Accardi  
Sarah Whiffen

**Adjourn**

**Next Meeting:** *Wednesday, March 5, 2025 - Stage 14, Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY, (unless otherwise determined and notice posted before the meeting).*

**Trustee Committee Members**

Trustee George Cushman, Chair  
Trustee Joan Geise  
Trustee Donna Mihalik  
Student Trustee Misty Hall  
Trustee Wille  
Trustee Don Cass (ex-officio)

**FLCC Staff Liaison**

Laura E. Ortiz, Ed.D.

**\*Action items for consideration at the full Board meeting**



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**BOARD OF TRUSTEES MEETING  
FINANCE AND FACILITIES COMMITTEE**

**February 5, 2025**

**Meeting after the Education & Planning Committee**

**Geneva Campus Center – Room 120**

**63 Pulteney Street**

**Geneva, NY 14456**

**Trustee Geoff Astles, Chair**

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**AGENDA**

**Item**

Call to Order

**Responsibility**

Trustee Astles

**Business**

- Review December 4, 2024, Committee Minutes\*
- FLCC 2024 Annual Campus Security & Fire Safety Reports
- FLCC 2024-2025 Operating Budget Update & Finance Report

Trustee Astles  
Matthew McGrath  
Jason Tack

**Resolutions\***

- Approve Selection of Mercer as Health Insurance and Benefit Broker
- Approve FLCC 2024-2025 Operating Budget Amendment No. 1 – Grants
- Approve FLCC 2024-2025 Operating Budget Amendment No. 2 – Sponsor Contributions

Jason Tack  
Jason Tack  
Jason Tack

**Informational Items**

- Renew Bid for Janitorial Services for the FLCC Victor and Newark Campus Centers
- Renew Quote for Mail Courier Services
- Renew Bid for Professional Printing Services
- Budget transfer report

Jason Tack  
Jason Tack  
Jason Tack  
Jason Tack

**Adjourn**

Next Meeting: Wednesday, March 5, 2025 - Stage 14, Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY, (unless otherwise determined and notice posted before the meeting).

**Trustee Committee Members**

*Trustee Steve Martin, Chair*

*Trustee Geoff Astles*

*Trustee Richard Russell*

*TBD*

*Trustee Don Cass (ex-officio)*

**FLCC Staff Liaison**

*Jason Tack*

**\*Action items for consideration at the full Board meeting**



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**BOARD OF TRUSTEES MEETING**  
**(Immediately following break)**  
**February 5, 2025**  
**Meeting immediately after Break**  
**Geneva Campus Center – Room 120**  
**63 Pulteney Street**  
**Geneva, NY 14456**

## Trustee Don Cass, Chair

| <u>Item</u>   | <u>Responsibility</u>  |
|---|--|
| <u>Call to Order</u>  | Trustee Cass   |
| <u>Community/Public Comment</u>   | Trustee Cass   |
| <u>Board of Trustee Resolution</u><br>Strengthening the Community College Presidential Search Process and Ensuring Transparency and Accountability  | Trustee Cass   |
| <u>Approve the Consent Agenda Minutes &amp; Resolutions</u><br>Review December 4, 2024, Minutes   | Trustee Cass   |
| <u>Resolutions on the Consent Agenda:</u> <ul style="list-style-type: none"><li>▪ Adjust the Finger Lakes Community College Professional Service Positions Roster</li><li>▪ Approve Discontinuance of the Hotel and Resort Management and Food and Beverage Certificates in Hospitality and Tourism Management Program</li><li>▪ Approve Selection of Mercer as Health Insurance and Benefit Broker</li><li>▪ Approve FLCC 2024-2025 Operating Budget Amendment No. 1 – Grants</li><li>▪ Approve FLCC 2024-2025 Operating Budget Amendment No. 2 – Sponsor Contributions</li><li>▪ Strengthening the Community College Presidential Search Process and Ensuring Transparency and Accountability</li></ul> |  |
| <u>Old Business</u>   | Trustee Cass   |
| <u>New Business</u>   | Trustee Cass   |
| <u>Chair's Report</u>   | Trustee Cass   |
| <u>President's Report</u>   | President Nye  |
| <u>Committee &amp; Liaison Reports</u><br>Student Trustee Report<br>FLCC Audit & ERM Committee<br>FLCC Board Development Committee<br>FLCC Association Liaison<br>FLCC Foundation Liaison<br>NYCCT Liaison<br>Student Corporation Liaison   | Trustee Hall<br>Trustee Astles<br>Trustee Mihalik<br>Trustee Cass<br>Trustee Geise<br>Trustee Cushman & Trustee Mihalik<br>Trustee Cushman |

### Adjourn

**Next Meeting:** Wednesday, March 5, 2025 - Stage 14, Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY, (unless otherwise determined and notice posted before the meeting).