



Success. It's In Our Nature.

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES  
EDUCATION AND PLANNING COMMITTEE

May 7, 2025, at 4:30 P.M.

Stage 14

Finger Lakes Community College  
3325 Marvin Sands Drive  
Canandaigua, NY

Trustee George Cushman, Chair

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## AGENDA

<u>Item</u>	<u>Responsibility</u>
Call to Order	Trustee Cushman
<b><u>Business</u></b>	
▪ Review April 2, 2025, Committee Minutes*	Trustee Cushman
▪ Enrollment Report Update	Carol S. Urbaitis, Ed.D.
▪ Student Success: Smart Scholars Early College High School Partnerships	Aubree McClellan, K-12 Student Success Liaison
<b><u>Resolutions*</u></b>	
▪ Adjust the Finger Lakes Community College Professional Service Positions Roster	Brittany Schutz
▪ Approve Revisions to the Program Deactivation, Reactivation, and Discontinuation Policy (A-25)	Laura E. Ortiz, Ed.D.
<b><u>Strategic Thought Presentation</u></b>	
Academic Senate Update Fall 2024-Spring 2025 (verbal)	Milton Johnson, M.A.
College Council Update Fall 2024-Spring 2025 (verbal)	Joselyn Busch, MSN, RN
Retention Update for Fall 2024 to Spring 2025	Debora Ortloff, Ph.D.

### Adjourn

**Next Meeting:** *Wednesday, June 4, 2025 – FLCC Viticulture and Wine Center, 100 Empire Drive, Geneva, NY (unless otherwise determined and notice posted before the meeting).*

### Trustee Committee Members

Trustee George Cushman, Chair  
Trustee Joan Geise  
Trustee Donna Mihalik  
Student Trustee Misty Hall  
Trustee Wille  
Trustee Don Cass (ex-officio)

### FLCC Staff Liaison

Laura E. Ortiz, Ed.D.

**\*Action items for consideration at the full Board meeting**



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BOARD OF TRUSTEES MEETING  
FINANCE AND FACILITIES COMMITTEE  
May 7, 2025 directly after  
Education and Planning Committee  
Stage 14  
Finger Lakes Community College  
3325 Marvin Sands Drive  
Canandaigua, NY

Trustee Steve Martin, Chair

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## AGENDA

<u>Item</u>	<u>Responsibility</u>
Call to Order	Trustee Martin
<b><u>Business</u></b>	
▪ Review April 2, 2025, Committee Minutes*	Trustee Astles
▪ FLCC 2024-2025 Operating Budget Update & Finance Report	Jason Tack
<b><u>Resolutions*</u></b>	
▪ Approve the Creation of the Elimination of Balloons on Campus Policy	Jason Tack
▪ Accept Auditor's Report for the FLCC Single Audit for Fiscal Year 2023-2024	Jason Tack
▪ Approve a Contract for Human Resources Consulting Services with Grand River Solutions	Jason Tack
<b><u>Informational Items</u></b>	
▪ Budget Transfer Report	Jason Tack
<b><u>Adjourn</u></b>	

**Next Meeting:** *Wednesday, June 4, 2025 – FLCC Viticulture and Wine Center, 100 Empire Drive, Geneva, NY (unless otherwise determined and notice posted before the meeting).*

<b><u>Trustee Committee Members</u></b>	<b><u>FLCC Staff Liaison</u></b>
Trustee Steve Martin, Chair	Jason Tack
Trustee Geoff Astles	
Trustee Richard Russell	
TBD	
Trustee Don Cass (ex-officio)	

**\*Action items for consideration at the full Board meeting**



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**BOARD OF TRUSTEES MEETING**  
**May 7, 2025 directly after**  
**Finance and Facilities Committee**  
**Stage 14**  
**Finger Lakes Community College**  
**3325 Marvin Sands Drive**  
**Canandaigua, NY**

## Trustee Don Cass, Chair

<u>Item</u>	<u>Responsibility</u>
<u>Call to Order</u>	Trustee Cass
<u>Community/Public Comment</u>	Trustee Cass
<u>Board of Trustees Resolution</u>	
▪ Resolution of Appreciation to Trustee Misty Hall	Trustee Cass
<u>Approve the Consent Agenda Minutes &amp; Resolutions</u>	
Review April 2, 2025, Minutes	Trustee Cass
<u>Resolutions on the Consent Agenda:</u>	
▪ Adjust the Finger Lakes Community College Professional Service Positions Roster	
▪ Approve Revisions to the Program Deactivation, Reactivation, and Discontinuation Policy (A-25)	
▪ Approve the Creation of the Elimination of Balloons on Campus Policy	
▪ Accept Auditor's Report for the FLCC Single Audit for Fiscal Year 2023-2024	
▪ Approve a Contract for Human Resources Consulting Services with Grand River Solutions	
▪ Resolution of Appreciation to Misty Hall	
<u>Old Business</u>	Trustee Cass
<u>New Business</u>	Trustee Cass
<u>Chair's Report</u>	Trustee Cass
<u>President's Report</u>	President Nye
<u>Committee &amp; Liaison Reports</u>	
Board Officer Nominating Committee (Ad Hoc)	Trustee Astles
Student Trustee Report	Trustee Hall
FLCC Audit & ERM Committee	Trustee Astles
FLCC Board Development Committee	Trustee Mihalik
FLCC Association Liaison	Trustee Cass
FLCC Foundation Liaison	Trustee Geise
NYCCT Liaison	Trustee Cushman & Trustee Mihalik
Student Corporation Liaison	Trustee Cushman
<u>Adjourn</u>	

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