

BOARD OF TRUSTEES MEETING EDUCATION AND PLANNING COMMITTEE June 5, 2024, at 4:30 P.M. FLCC Victor Campus Center, Room VC200 200 Victor Heights Parkway Victor, NY 14564

Trustee Santa Abraham, Chair

AGENDA

Item	<u>Responsibility</u>
Call to order	Trustee Abraham
Business	Trustee Abraham
<ul> <li>Review May 1, 2024, Minutes*</li> <li>Enrollment Report Update</li> <li>Supporting Online Student Success</li> </ul>	Trustee Abraham Dr. Carol Urbaitis Ryan McCabe & Brooke Napoleon
<u>Resolutions</u> * Grant Professional Association Administrative Appointment: Michael Best, Apple Technology Specialist	Ed Kelty & Robin Campo
<u>Strategic Thought Presentation</u>	Dr. Debora Ortloff
Update on Retention	Trustee Abraham

### <u>Adjourn</u>

**Next Meeting:** Wednesday, August 7, 2024- FLCC Main Campus, Stage 14, 2<sup>nd</sup> Floor, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).

Trustee Committee Members	FLCC Staff Liaison
Santa Abraham, Chair	Laura E. Ortiz, Ed.D., Provost and VP of Academic and Student Affairs
Don Cass	
Donna Mihalik	
Nita Schumacher, Student Trustee	
Joan Geise (ex-officio)	

## \*Action items for consideration at the full Board Meeting



# BOARD OF TRUSTEES MEETING FINANCE AND FACILITIES COMMITTEE Meeting after the Education & Planning Committee June 5, 2024, at 4:30 P.M. FLCC Victor Campus Center, Room VC200 200 Victor Heights Parkway Victor, NY 14564

Trustee Steve Martin, Chair			
AGENDA			
ltem	<b>Responsibility</b>		
Call to order	Trustee Martin		
Business			
<ul> <li>Review May 1, 2024, Committee Minutes*</li> </ul>	Trustee Martin		
<ul> <li>FLCC 2023-24 Operating Budget Update &amp; Finance Report</li> </ul>	Jason Tack		
<ul> <li>Presentation of the 2024-2025 Operational Budget</li> </ul>	Jason Tack		
Resolutions_			
Approve FLCC 2024-25 Tuition Schedule	Jason Tack		
Approve FLCC 2024-25 Student Services Fee Schedule	Jason Tack		
Accept Auditor's Report for FLCC single audit for fiscal year 2022-23	Jason Tack		
Accept request for proposal for sports medicine services	Jason Tack		
Approve lease with Muller Field Station	Jason Tack		
Adoption of Findings in Regard to the Environmental Review of the 2024 FLCC Facilities			
Master Plan	Jason Tack		
Reject Bid for FLCC Distance Learning and Telemedicine System	Jason Tack		
Authorize a contract renewal with Ferrilli for Colleague System CORE administration			
Services	Ed Kelty		
Authorize a contract for Colleague System Support Services	Ed Kelty		
Authorize a contract renewal for Ferrilli Services Support	Ed Kelty		
Informational Items			
<ul> <li>Accept quote for janitorial services for the Geneva and Newark Campus</li> </ul>			
Centers	Jason Tack		
<ul> <li>Accept bid for the maintenance and repair of boiler systems</li> </ul>	Jason Tack		
<ul> <li>Budget transfer report</li> </ul>	Jason Tack		
<u>Adjourn</u>	Trustee Martin		

**Next Meeting:** Wednesday, August 7, 2024- FLCC Main Campus, Stage 14, 2<sup>nd</sup> Floor, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).

Trustee Committee Members	FLCC Staff Liaison
Steve Martin, Chair	Jason Tack, VP of Administration and Finance
Geoffrey Astles	
George Cushman	
Rich Russell	
Joan Geise (ex-officio)	

### \*Action items for consideration at the full Board Meeting



# Trustee Donald Cass, Vice Chair

## AGENDA

<u>Item</u> Call to Order	Responsibility Trustee Cass
Approval of Annual Meeting Minutes of June 7, 2023	Trustee Cass
<ul> <li>Business:</li> <li>Motion to Approve the 2024-2025 FLCC Board of Trustees meeting calendar</li> </ul>	Trustee Cass
Approval of Resolutions for the Annual Meeting of June 5, 2024	Trustee Cass
<ul> <li>Motion to Approve the 2024-2025 FLCC Board of Trustees meeting calendar</li> <li>Resolution to Appoint the 2024-2025 FLCC Board of Trustees Officers</li> <li>Resolution to Appoint the 2024-2025 Assistant Secretary to the FLCC Board of Trustees</li> <li>Resolution to Designate the 2024-2025 FLCC Official Newspapers</li> <li>Resolution to Designate the 2024-2025 FLCC Official Depositories</li> <li>Resolution to Approve Reimbursement of 2024-2025 Necessary Expenses Incurred by N Board of Trustees</li> </ul>	1embers of the FLCC
Adjourn	Trustee Cass

**Next Meeting**: Wednesday, June 4, 2025, Stage 14, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).



# BOARD OF TRUSTEES MEETING (immediately following Break) June 5, 2024, at 4:30 P.M. FLCC Victor Campus Center, Room VC200 200 Victor Heights Parkway Victor, NY 14564

AGENDAITM Call to OrderRESPONIBILITY Trustee CassCommunity/Public Commentroute CassBesolution of Appreciation Santa Abraham Approve HCCC Board of Trustees Emeritus PolicyTrustee CassPersolution of Appreciation Santa Abraham Approve HCCC Board of Trustees Committee & Board meeting minutesTrustee CassPersolution of Appreciation Santa Abraham Approve HCCC Board of Trustees Committee & Board meeting minutesTrustee CassPersolution of Appreciation Santa Abraham • Approve FLCC Deneritus PolicyTrustee Cass• Approve FLCC Carentus Policy • Softent Professional Association Administrative Appointment: Michael Best, Apple Technology Specialist • Approve FLCC 2024-25 Tuition Schedule • Approve FLCC 2024-25 Student Services Fee Schedule • Accept request for proposal for sports medicine services • Approve FLCC 2024-25 Tuition Schedule • Acporde FLCC Distance Learning and Telemedicine System • Approve FLCC 2024-25 Student Services Fee Schedule • Accept request for proposal for sports medicine services • Authorize a contract for Colleague System Support Service	Trustee Donald Cass, Vice Chair			
Call to OrderTrustee CassCommunity/Public CommentTrustee CassBoard of Trustees Resolutions * Resolution of Appreciation Santa Abraham Approve FLCC Board of Trustees Emeritus PolicyTrustee Cass Trustee MihalikApprove the Consent Agenda Minutes & Resolutions • May 1, 2024, Board of Trustees Committee & Board meeting minutesTrustee CassResolution of Appreciation Santa Abraham • Approve FLCC Emeritus PolicyTrustee Cass• Resolution of Appreciation Santa Abraham • Approve FLCC Emeritus PolicyTrustee Cass• Grant Professional Association Administrative Appointment: Michael Best, Approve FLCC 2024-25 Student Services Fee Schedule • Approve FLCC 2024-25 Student Services Fee Schedule • Accept request for proposal for sports medicine services • Approve FLCC Distance Learning and Telemedicine System • Authorize a contract renewal with Ferrilli for Colleague System CORE administrative active active for Colleague System Support Services • Authorize a contract renewal for Ferrilli Services SupportTrustee CassOld BusinessTrustee CassTrustee Cass• Authorize a contract renewal for Ferrilli Services Support Services • Authorize a contract renewal for Ferrilli Services Support Services • Authorize a contract renewal for Ferrilli Services Support Services • Authorize a contract renewal for Ferrilli Services Support Services • Authorize a contract for Colleague System Support Services • Authorize a contract renewal for Ferrilli Services Support Services • Authorize a contract renewal for Ferrilli Services Support Services • Authorize a contract for Colleague System Support Services • Authorize a contract for Colleague System Support Services • Authorize a contract for Colleague System Support Services • Authori				
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FLCC Audit & ERM CommitteeTrustee AstlesFLCC Board Development CommitteeTrustees MihalikFLCC Association LiaisonTrustees Cass	Committee & Liaison Reports			
FLCC Board Development CommitteeTrustees MihalikFLCC Association LiaisonTrustees Cass	Student Trustee Report	Trustee Schumacher		
FLCC Association Liaison Trustees Cass	FLCC Audit & ERM Committee	Trustee Astles		
	FLCC Board Development Committee	Trustees Mihalik		
FLCC Foundation Linion		Trustees Cass		
FLCC Foundation Liaison Trustees Geise	FLCC Foundation Liaison	Trustees Geise		
NYCCT Liaison Trustees Mihalik	NYCCT Liaison	Trustees Mihalik		

# Announcement

## Executive Session

To discuss matters regarding the employment history of a particular person or matters leading to the employment of a particular person pursuant to article fourteen of the civil service law [New York Public Officers Law, Article 7, §105, (f)].

### <u>Adjourn</u>

**Trustee Cass** 

<u>Next Meeting</u>: Next Meeting: Wednesday, August 7, 2024- FLCC Main Campus, Stage 14, 2<sup>nd</sup> Floor, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).