



Success. It's In Our Nature.

BOARD OF TRUSTEES MEETING
EDUCATION AND PLANNING COMMITTEE
June 5, 2024, at 4:30 P.M.
FLCC Victor Campus Center, Room VC200
200 Victor Heights Parkway
Victor, NY 14564

Trustee Santa Abraham, Chair

AGENDA

Item

Call to order

Responsibility

Trustee Abraham

Trustee Abraham

Business

- Review May 1, 2024, Minutes*
- Enrollment Report Update
- Supporting Online Student Success

Trustee Abraham

Dr. Carol Urbaitis

Ryan McCabe & Brooke Napoleon

Resolutions *

Grant Professional Association Administrative Appointment: Michael Best, Apple
Technology Specialist

Ed Kelty & Robin Campo

Strategic Thought Presentation

Update on Retention

Dr. Debora Ortloff

Trustee Abraham

Adjourn

Next Meeting: *Wednesday, August 7, 2024- FLCC Main Campus, Stage 14, 2nd Floor, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).*

Trustee Committee Members

Santa Abraham, Chair

Don Cass

Donna Mihalik

Nita Schumacher, Student Trustee

Joan Geise (ex-officio)

FLCC Staff Liaison

Laura E. Ortiz, Ed.D., Provost and VP of Academic and Student Affairs

***Action items for consideration at the full Board Meeting**



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**BOARD OF TRUSTEES MEETING
FINANCE AND FACILITIES COMMITTEE**
Meeting after the Education & Planning Committee
June 5, 2024, at 4:30 P.M.
FLCC Victor Campus Center, Room VC200
200 Victor Heights Parkway
Victor, NY 14564

Trustee Steve Martin, Chair

AGENDA

Item

- Call to order

Responsibility

Trustee Martin

Business

- Review May 1, 2024, Committee Minutes*
- FLCC 2023-24 Operating Budget Update & Finance Report
- Presentation of the 2024-2025 Operational Budget

Trustee Martin

Jason Tack

Jason Tack

Resolutions

Approve FLCC 2024-25 Tuition Schedule
Approve FLCC 2024-25 Student Services Fee Schedule
Accept Auditor's Report for FLCC single audit for fiscal year 2022-23
Accept request for proposal for sports medicine services
Approve lease with Muller Field Station
Adoption of Findings in Regard to the Environmental Review of the 2024 FLCC Facilities Master Plan
Reject Bid for FLCC Distance Learning and Telemedicine System
Authorize a contract renewal with Ferrilli for Colleague System CORE administration Services
Authorize a contract for Colleague System Support Services
Authorize a contract renewal for Ferrilli Services Support

Jason Tack

Jason Tack

Jason Tack

Jason Tack

Jason Tack

Jason Tack

Jason Tack

Ed Kelty

Ed Kelty

Ed Kelty

Informational Items

- Accept quote for janitorial services for the Geneva and Newark Campus Centers
- Accept bid for the maintenance and repair of boiler systems
- Budget transfer report

Jason Tack

Jason Tack

Jason Tack

Adjourn

Trustee Martin

Next Meeting: *Wednesday, August 7, 2024- FLCC Main Campus, Stage 14, 2nd Floor, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).*

Trustee Committee Members

Steve Martin, Chair
Geoffrey Astles
George Cushman
Rich Russell
Joan Geise (ex-officio)

FLCC Staff Liaison

Jason Tack, VP of Administration and Finance

***Action items for consideration at the full Board Meeting**



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BOARD OF TRUSTEES

ANNUAL MEETING

June 5, 2024

FLCC Victor Campus Center, Room VC200

200 Victor Heights Parkway

Victor, NY 14564

Trustee Donald Cass, Vice Chair

AGENDA

<u>Item</u>	<u>Responsibility</u>
Call to Order	Trustee Cass
Approval of Annual Meeting Minutes of June 7, 2023	Trustee Cass
Business:	
▪ Motion to Approve the 2024-2025 FLCC Board of Trustees meeting calendar	Trustee Cass
Approval of Resolutions for the Annual Meeting of June 5, 2024	Trustee Cass
▪ Motion to Approve the 2024-2025 FLCC Board of Trustees meeting calendar	
▪ Resolution to Appoint the 2024-2025 FLCC Board of Trustees Officers	
▪ Resolution to Appoint the 2024-2025 Assistant Secretary to the FLCC Board of Trustees	
▪ Resolution to Designate the 2024-2025 FLCC Official Newspapers	
▪ Resolution to Designate the 2024-2025 FLCC Official Depositories	
▪ Resolution to Approve Reimbursement of 2024-2025 Necessary Expenses Incurred by Members of the FLCC Board of Trustees	
Adjourn	Trustee Cass

Next Meeting: *Wednesday, June 4, 2025, Stage 14, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).*



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BOARD OF TRUSTEES MEETING

(immediately following Break)

June 5, 2024, at 4:30 P.M.

FLCC Victor Campus Center, Room VC200
200 Victor Heights Parkway
Victor, NY 14564

Trustee Donald Cass, Vice Chair

AGENDA

ITEM

Call to Order

RESPONSIBILITY

Trustee Cass

Community/Public Comment

Trustee Cass

Board of Trustees Resolutions *

Resolution of Appreciation Santa Abraham

Trustee Cass

Approve FLCC Board of Trustees Emeritus Policy

Trustee Mihalik

Approve the Consent Agenda Minutes & Resolutions

Trustee Cass

- May 1, 2024, Board of Trustees Committee & Board meeting minutes

Resolutions on Consent Agenda:

- Resolution of Appreciation Santa Abraham
- Approve FLCC Emeritus Policy
- Grant Professional Association Administrative Appointment: Michael Best, Apple Technology Specialist
- Approve FLCC 2024-25 Tuition Schedule
- Approve FLCC 2024-25 Student Services Fee Schedule
- Accept auditor's report for FLCC single audit for fiscal year 2022-23
- Accept request for proposal for sports medicine services
- Approve lease with Muller Field Station
- Adoption of Findings in Regard to the Environmental Review of the 2024 FLCC Facilities Master Plan
- Reject Bid for FLCC Distance Learning and Telemedicine System
- Authorize a contract renewal with Ferrilli for Colleague System CORE administration services
- Authorize a contract for Colleague System Support Services
- Authorize a contract renewal for Ferrilli Services Support

Old Business

Trustee Cass

New Business

Trustee Cass

Chair's Report

Trustee Cass

President's Report

President Nye

Committee & Liaison Reports

Student Trustee Report

Trustee Schumacher

FLCC Audit & ERM Committee

Trustee Astles

FLCC Board Development Committee

Trustees Mihalik

FLCC Association Liaison

Trustees Cass

FLCC Foundation Liaison

Trustees Geise

NYCCT Liaison

Trustees Mihalik

Announcement

Executive Session

To discuss matters regarding the employment history of a particular person or matters leading to the employment of a particular person pursuant to article fourteen of the civil service law [New York Public Officers Law, Article 7, §105, (f)].

Adjourn

Trustee Cass

Next Meeting: **Next Meeting:** *Wednesday, August 7, 2024- FLCC Main Campus, Stage 14, 2nd Floor, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).*