



Success. It's In Our Nature.

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES  
EDUCATION AND PLANNING COMMITTEE

November 6, 2024, at 4:30 P.M.

Stage 14, 2<sup>nd</sup> Floor

Finger Lakes Community College

Trustee George Cushman, Chair

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AGENDA

**Item**

Call to Order

**Responsibility**

Trustee Cushman

**Business**

- Review October 2, 2024, Committee Minutes\*
- Enrollment Report Update
- Student Success: Title III and Support for First-Term Students

Trustee Cushman  
Carol S. Urbaitis, Ed.D.  
Sarah Whiffen

**Resolutions**

- Adjust the Finger Lakes Community College Professional Service Positions Roster
- Approve May 17, 2025, as the date of the 57<sup>th</sup> Commencement Ceremony for Finger Lakes Community College
- Approve Discontinuance of the Wildland Fire Suppression Certificate Program
- Program Approval Policy

Kim Evans-Dame  
  
Laura E. Ortiz, Ed.D.  
Laura E. Ortiz, Ed.D.  
Laura E. Ortiz, Ed.D.

**Strategic Thought Presentation**

Board of Trustees Strategic Plan and Strategic Grant Update

Debora Ortloff, Ph.D.

**Adjourn**

**Next Meeting:** *Wednesday, December 4, 2024 – Finger Lakes Community College Victor Campus Center, 200 Victor Heights Parkway, Room VC200A, Victor, NY 14564 (unless otherwise determined and notice posted before the meeting).*

**Trustee Committee Members**

Trustee George Cushman, Chair  
Trustee Joan Geise  
Trustee Donna Mihalik  
Student Trustee Misty Hall  
Trustee Wille  
Trustee Don Cass (ex-officio)

**FLCC Staff Liaison**

Laura E. Ortiz, Ed.D.



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BOARD OF TRUSTEES MEETING  
FINANCE AND FACILITIES COMMITTEE  
Meeting after the Education & Planning Committee  
November 6, 2024, at 4:30 P.M.  
Stage 14, 2<sup>nd</sup> Floor, FLCC Community College

## Trustee Steve Martin, Chair

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### AGENDA

#### Item

Call to Order

#### Responsibility

Trustee Martin

#### Business

- Review October 2, 2024, Committee Minutes\*
- FLCC 2023-2024 Operating Budget Update & Finance Report
- FLCC 2024-2025 Operating Budget Update & Finance Report

Trustee Martin

Jason Tack

Jason Tack

#### Resolutions

- Approve Write Off of Accounts Receivable
- Approval and Adoption of SEQR: Negative Declaration of Impact of EV Stations in G lot

Jason Tack

Jason Tack

#### Informational Items

- Budget transfer report

Jason Tack

#### Adjourn

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#### Trustee Committee Members

Trustee Steve Martin, Chair

Trustee Geoff Astles

Trustee Richard Russell

TBD

Trustee Don Cass (ex-officio)

#### FLCC Staff Liaison

Jason Tack



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**BOARD OF TRUSTEES MEETING**  
**(Immediately following break)**  
**November 6, 2024**  
**Stage 14, 2<sup>nd</sup> Floor**  
**Finger Lakes Community College**

## **Trustee Don Cass, Chair**

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<b><u>Item</u></b>	<b><u>Responsibility</u></b>
<b><u>Call to Order</u></b>	Trustee Cass
<b><u>Community/Public Comment</u></b>	Trustee Cass
<b><u>Approve the Consent Agenda Minutes &amp; Resolutions</u></b>	
Review October 2, 2024, Minutes	Trustee Cass
<b><u>Resolutions on the Consent Agenda:</u></b>	
▪ Adjust the Finger Lakes Community College Professional Services Positions Roster	
▪ Approve May 17, 2025, as the date of the 57 <sup>th</sup> Commencement Ceremony for Finger Lakes Community College	
▪ Approve Discontinuance of the Wildland Fire Suppression Certificate Program	
▪ Program Approval Policy	
▪ Approve Write Off of Accounts Receivable	
▪ Approval and Adoption of SEQR: Negative Declaration of EV Stations in G lot	
<b><u>Old Business</u></b>	Trustee Cass
<b><u>New Business</u></b>	Trustee Cass
<b><u>Chair's Report</u></b>	Trustee Cass
<b><u>President's Report</u></b>	President Nye
<b><u>Committee &amp; Liaison Reports</u></b>	
Student Trustee Report	Trustee Hall
FLCC Audit & ERM Committee	Trustee Astles
FLCC Board Development Committee	Trustee Mihalik
FLCC Association Liaison	Trustee Cass
FLCC Foundation Liaison	Trustee Geise
NYCCT Liaison	Trustee Mihalik
Student Corporation Liaison	Trustee Cushman

### **Announcement**

#### **Executive Session**

To discuss matters regarding the employment history of a particular person or matters leading to the employment of a particular person pursuant to article fourteen of the civil service law [New York Public Officers Law, Article 7, §105, (f)].

### **Adjourn**

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