



Success. It's In Our Nature.

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES  
EDUCATION AND PLANNING COMMITTEE  
December 4, 2024, at 4:30 P.M.  
FLCC Victor Campus Center  
Victor Heights Parkway, Room VC200A  
Victor, NY 14564

## Trustee George Cushman, Chair

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### AGENDA

<u>Item</u>	<u>Responsibility</u>
Call to Order	Trustee Cushman
<u>Business</u>	
▪ Review November 6, 2024, Committee Minutes*	Trustee Cushman
▪ Enrollment Report Update	Carol S. Urbaitis, Ed.D.
▪ Student Success: What's New in the Office of Applied Learning	Linda Cunningham & Felix Muzza
<u>Resolutions*</u>	
▪ Adjust the Finger Lakes Community College Professional Service Positions Roster (11.18.24 Approved by email Poll)	Kim Evans-Dame
▪ Adjust the Finger Lakes Community College Professional Service Positions Roster	Kim Evans-Dame
▪ Approve Tenure Track Faculty Reappointments	Laura E. Ortiz, Ed.D.
▪ Grant Tenure Status	Laura E. Ortiz, Ed.D.
<u>Strategic Thought Presentation</u>	
Enrollment and Retention Fall 2024 Update	Debora Ortloff, Ph.D.
<u>Adjourn</u>	

**Next Meeting:** *Wednesday, February 5, 2024 – FLCC Newark Campus Center, 1100 Technology Pkwy, Newark, NY, (unless otherwise determined and notice posted before the meeting).*

#### Trustee Committee Members

Trustee George Cushman, Chair  
Trustee Joan Geise  
Trustee Donna Mihalik  
Student Trustee Misty Hall  
Trustee Wille  
Trustee Don Cass (ex-officio)

#### FLCC Staff Liaison

Laura E. Ortiz, Ed.D.

**\*Action items for consideration at the full Board meeting**



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**BOARD OF TRUSTEES MEETING  
FINANCE AND FACILITIES COMMITTEE**

**December 4, 2024**

**Meeting after the Education & Planning Committee**

**FLCC Victor Campus Center**

**Victor Heights Parkway, Room VC200A**

**Victor, NY 14564**

**Trustee Steve Martin, Chair**

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**AGENDA**

**Item**

Call to Order

**Responsibility**

Trustee Martin

**Business**

- Review November 6, 2024, Committee Minutes\*
- FLCC 2023-2024 Operating Budget Update & Finance Report
- FLCC 2024-2025 Operating Budget Update & Finance Report

Trustee Martin

Jason Tack

Jason Tack

**Informational Presentation**

FLCC Information Security Program Gramm-Leach-Bliley Act Annual Report

Ed Kelty

**Resolutions\***

- Approve Lease Amendment Between Finger Lakes Community College and C Lake Properties
- Approve a Short-Term Contract for Interpreting Services with Empire Interpreting Services

Jason Tack

Jason Tack

**Informational Items**

- Accept Quote for Janitorial Services for FLCC Geneva Campus
- Budget transfer report

Jason Tack

Jason Tack

**Adjourn**

Next Meeting: *Wednesday, February 5, 2025 - FLCC Newark Campus Center, 1100 Technology Pkwy, Newark, NY, (unless otherwise determined and notice posted before the meeting).*

**Trustee Committee Members**

Trustee Steve Martin, Chair

Trustee Geoff Astles

Trustee Richard Russell

TBD

Trustee Don Cass (ex-officio)

**FLCC Staff Liaison**

Jason Tack

**\*Action items for consideration at the full Board meeting**



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BOARD OF TRUSTEES MEETING  
(Immediately following break)  
December 4, 2024  
FLCC Victor Campus Center  
Victor Heights Parkway, Room VC200A  
Victor, NY 14564

## Trustee Don Cass, Chair

<u>Item</u>	<u>Responsibility</u>
<u>Call to Order</u>	Trustee Cass
<u>Community/Public Comment</u>	Trustee Cass
<u>Approve the Consent Agenda Minutes &amp; Resolutions</u> Review November 6, 2024, Minutes	Trustee Cass
<u>Resolutions on the Consent Agenda:</u> <ul style="list-style-type: none"><li>▪ Adjust the Finger Lakes Community College Professional Services Positions Roster (11/18/24 by email Poll)</li><li>▪ Adjust the Finger Lakes Community College Professional Services Positions Roster</li><li>▪ Approve Tenure Track Faculty Reappointments</li><li>▪ Grant Tenure Status</li><li>▪ Approve Lease Amendment Between Finger Lakes Community College and C Lake Properties</li><li>▪ Approve a Short-Term Contract for Interpreting Services with Empire Interpreting Services</li></ul>	
<u>Old Business</u>	Trustee Cass
<u>New Business</u>	Trustee Cass
<u>Chair's Report</u>	Trustee Cass
<u>President's Report</u>	President Nye
<u>Committee &amp; Liaison Reports</u> Student Trustee Report FLCC Audit & ERM Committee FLCC Board Development Committee FLCC Association Liaison FLCC Foundation Liaison NYCCT Liaison Student Corporation Liaison	Trustee Hall Trustee Astles Trustee Mihalik Trustee Cass Trustee Geise Trustee Mihalik Trustee Cushman
<u>Announcement</u>	
<u>Executive Session</u> To discuss matters regarding the employment history of a particular person or matters leading to the employment of a particular person pursuant to article fourteen of the civil service law [New York Public Officers Law, Article 7, §105, (f)].	
<u>Adjourn</u>	
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