

**FINGER LAKES COMMUNITY COLLEGE
BOARD OF TRUSTEES EDUCATION AND PLANNING
COMMITTEE MEETING
May 1, 2024
Finger Lakes Community College
Stage 14**

Presiding: Trustee Santa Abraham, Chair

Committee Members Present: Trustee Abraham (Chair), Trustee Cass, Trustee Geise (ex-officio), Trustee Mihalik (virtual), Trustee Schumacher

Excused: Trustee Cushman

Trustees: Trustee Astles, Trustee Martin, Trustee Russell

Staff and Students: Brie Chupalio, Sim Covington, Kimberly Evans-Dame, Penny Hamilton, Dr. Robert Nye, Debora Ortloff, Laura Ortiz, Jason Tack, Cheryl Ten Eyck, Carol Urbaitis

Guests:

Meeting at 4:30 PM had a total of 17 people in person for attendance and 15 participants at the start of the meeting virtual; some guests joined via livestream link and were unidentified.

Media: No representatives present at this meeting.

At 4:30 P.M., Trustee Abraham called the FLCC Board of Trustees Education and Planning Committee meeting to order.

Trustee Abraham noted that it is not on the agenda however there is a special recognition for two students who assisted in saving the life of a community Library Patron on April 10th. Joshua Knapp who is with us today and Ethan Brumbaugh who was unable to be in attendance are recognized for their heroic action. Dr. Nye presented a Certificate of Appreciation to Joshua and thanked him for his quick attention to the community member in the Charles J. Meder Library at Finger Lakes Community College.

Business

Review of April 3, 2024, Committee Meeting Minutes

Trustee Abraham inquired if there were any concerns or edits to the minutes. There were not any concerns or edits.

Enrollment Report

Carol Urbaitis, Vice President of Enrollment Management, reviewed the report available in the packet as of April 19th she provided an update for Spring 2024 and in addition for summer and fall. The numbers for summer and fall exclude state aidable and Gemini. She inquired if there were any questions. There were none noted.

2024-2025 FAFSA Update

J'Dale Berner, Director of Financial Aid, provided an update related to FAFSA. She explained that you may be aware the FAFSA had a complete overhaul by the Department of Education. There are issues with the back end of the FAFSA process which was intended to create an easier student experience. There were questions removed from the application related to the student and parent tax forms for the Federal Pell Grant funding which created delays for eligibility, we had 60 students that had this issue. There have been several delays

due to the Department of Education's implementation of the FAFSA. The new process was rolled out to be effective

September 31st by law and it wasn't ready. FAFSA process online was unreliable and that impacted students. The system was not developed enough to be able to send applications to schools by mid-March.

The FAFSA system was not fully tested and there was not due diligence with the coding for schools. There was a flag that would indicate that a student wasn't eligible for PELL Grant when in fact they were. We are working through our Colleague software so we can appropriately award students. The coding that needed to be developed by the State Education Department to guide and have as a reference is still missing information, yet schools are expected to award students. The State is now acknowledging issues that there is a bug in the system and are just beginning to address the issues. There are 90% of Community College being affected because we don't have the data we need.

Colleges with large endowments that are private institutions are relying on their own funds for the traditional award cycle. This situation is across the nation and has significant impact for students. We are down 15% for high school seniors compared to data last year. Governor Hochul's call for Action places the burden on financial aid offices and is fully reliant on the institution's financial aid staff to fix the situation. All the applications need to be reprocessed due to the technical issues with the FAFSA system. We emphasis to students to be proactive and complete the FAFSA and that allows us to be at the forefront for the technical issues related to their application. We provide 1:1 virtual appointment available in the evening and on weekend. We have worked with the Foundation based on the impact of the financial issues for students to acquire books, helping us to work through this FAFSA fiasco. J'Dale has worked in financial aid for 19 years and this year has been very challenging. There was a Senator Appropriation Hearing recently related to the issue. FLCC is doing what we need to do to provide the best service possible. Trustee Abraham requested a reminder as to the FAFSA application need to be submitted every year? J'Dale stated yes, to get federal aid students need to apply. Students not enrolling due to the fiasco is impacting colleges around the country. The fear is not knowing the sticker price, no matter what FLCC will cover their fees and tuition, we are known to be much more affordable option. A thank you to J'Dale and her team from the Board of Trustees. Trustee Astles inquired if the Department of Education hired an outside consultant to do the revamping of the FAFSA system. If so the senate appropriations for hiring the consultants and lack of oversight appears to reflect poor management. Trustee Russell appreciates the proactive approach and extra resources being provided to students through the Financial Aid Office. Trustee Schumacher asked is lab kits are covered as books are? J'Dale responded yes lab kits are viewed the same way.

Student Success – Drew Bateman, President of Student Corporation

Drew Bateman, President of Student Corporation and Yuvraj S. Bhati, Vice President of Student Corporation presented a PowerPoint related to the campus beautification projects. They discussed the chess board that was added, and benches that are to replace the benches presently on campus. The cost of \$124,000 is the budgeted amount that allowed for the renovations. Part of the beautification process was to create a sculpture or statute to represent our mascot, the pictures of the clay mold and the wrapped bronze process was discussed with the explanation of the 2 ft. base that will support the sculpture. FLICK will show spikes with pride on campus. He showed the alternative view option as well and the one that was determined to be pursued. The sculpture will be 6 ft. tall and there will be a plaque. The sculpture will start out in the present format depicted and then as it weathers the material will turn green. Barron Naegel put a lot of thought into the materials and design of the sculpture. There will also be a light that will shine on the life size sculpture. The total for the sculpture will be \$29,500-\$33,500. The materials to be used, the welding process, surrounding lights and the plaque should take about 8 months to a year to complete. The sculpture should last the test of time for current and future students.

Once it arrives there will be a ribbon cutting and celebratory event. Trustee Geise commented that this is a very good idea. Trustee Schumacher mentioned that it has been great seeing the process in action and was curious about whether an insurance policy came up in part of the discussion. That had not come up in discussion at this time but may in the future. Trustee Russell inquired if the President and Vice President plan to be part of the dedication once it is received on campus. They both would like to be. Trustee Martin complimented Professor Naegel's involvement related to the specific design and refinement to include a base. Trustee Mihalik commented that this is an excellent project. She inquired about signage behind the FLICK sculpture related to FLCC especially important when people are taking pictures. Yuveti felt it could be done with the old part of the building in view or reangle towards the new building addition. Dr. Nye wanted to inform the Board of Trustees that Yuvraj has been an online student with FLCC and will be moving on to Columbia University.

Student Success – Success Through Early College – Fred Fink

Fred Fink, Director of Concurrent Enrollment discussed the array of options for high school students in our region and reviewed highlighted areas of the presentation in the packet. He discussed dually enrolled students that are overlapping with Gemini, Early College Scholars and PTEC. PTEC is a head start to get through college. High School teachers in our service area provide the education through the various programs listed and there are 50 courses that schools can choose from. This is extremely affordable as \$5.00 per credit hour. There are 60% of home-schooled students that receive extended service from Monroe County and as far away as Washington DC and receive 1/3rd cost for tuition plus fee. The PTEC program like GRIT program is available at Wayne Finger Lakes BOCES and provides a pathway to complete a degree by taking classes in high school with Gemini courses as their college classes at the Wayne County Campus Center. In terms of head count for both fall and spring at the Geneva, Victor sites have the largest Gemini modality for fall and spring. Fred discussed that he has been involved with the high school programs for along time and the number for Gemini is amazing. Students whether in high school or home-school students are taking classes online in every category at all campus locations. First generation and underrepresented students are encouraged to get on campus this fall.

The Distance Learning Grant of 1 million provided by the US Department of Agriculture provides video conferencing equipment from one school to another school. They can get the FLCC courses from faculty here on site transmitted to the high school. Oswego BOCES is set up with Onondaga Community College. Wayne County is part of the consortium that will provide services for mental health, family nutrition, etc. to serve students of Wayne County. This is a position of availability for the services of FLCC. Early college provided by FLCC to Gemini students that will save millions of dollars every year allowing to students to participate while they are in high school. Trustee Martin inquired as to how do we recruit for these great relationships. Fred discussed that FLCC has a great relationship with the school counselors based on the course offerings. The teachers talk to kids regarding the college credit and the SUNY system transfer program. Transfer credit may be different depending on the college. Example a school requiring Psychology may not take AP Psychology even though the student has taken the class all year. Debora Ortloff discussed that AP is tricky. Child can take it all semester and not be transferred. Trustee Schumacher used her Gemini credits when she came to FLCC when she did not get into her dream school. Trustee Abraham inquired about the \$5.00 fee per credit per student and materials, does the student receive a bill? In some cases, there are third party billers, Midlakes wants all students to have the advantage of the classes, so they pay the \$5.00 per credit per student. There is a Foundation in Wayne County that covers the cost for Wayne County and Geneva students.

Fred explained that PTEC fields are the expanding programs. These are AAS degree programs that provide employment opportunities that fit the criteria of the employer. Early college 45 hours on campus for a

Summer opportunity offering college knowledge. Clyde/Savannah brings students to the main campus and are recruiting faculty to their school. The College Foundation is willing to pay funds for students to participate here. Trustee Martin mentioned great solution for secondary schools utilizing our instructors for classes here.

RESOLUTIONS

Laura E. Ortiz, Provost and Vice President of Academic and Students Affairs, discussed that Fred's presentation provides is a Segway for the policy she is bringing forward. She discussed the reason for the subgroup through Academic Senate and the guidance provided for the policy from SUNY and asked if there were any questions. Trustee Mihalik inquired if the students need to be enrolled at FLCC for this credit? It was explained that students transferring are evaluated for any prior learning to be considered for the enrollment process. A Businessperson could technically be in pursuit of some sort of credential, example public speaking course. Consideration of toast master or business experience could be considered as prior learning towards the class credit. The new policy what I am looking at in the packet. This is a new policy. **APPROVE CREATION OF CREDIT FOR PRIOR LEARNING POLICY** WHEREAS, Finger Lakes Community College desires to better serve adult learners, including veterans, older adults, and students from disadvantaged backgrounds; and WHEREAS, Finger Lakes Community College strategic planning priorities include directing more resources toward these learners; and WHEREAS, the SUNY Board of Trustee resolution that regulates the award of academic credit strongly encourages campuses to maximize opportunities for the Award of Academic Credit by Evaluation in order to further completion, economic mobility, and other measures of student success; and WHEREAS, Finger Lakes Community College's Academic Senate unanimously approved the Credit for Prior Learning Policy on April 4, 2024; NOW, BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees does hereby approve said policy.

Kim Evan-Dame, Interim Chief Human Resources Officer, reviewed the position digital communication specialist that will directly report to the Director of Public Relations. This position is a member of the Professional Association for the next budget year. The purpose of the position is to integrate communication across the college, social media and other platforms. **ADJUST THE FINGER LAKES COMMUNITY COLLEGE PROFESSIONAL SERVICE POSITIONS ROSTER** WHEREAS, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 (2) of New York State Higher Education Law as approved by the Chancellor of the State University of New York, and; WHEREAS, the following is a *new* job description for Finger Lakes Community College:

New Title

Digital Communications Specialist (April 2, 2024)

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby requests that the roster of professional service positions be adjusted in the manner described herein.

Strategic Thought Presentation DEI Update FLCC's Progress Towards Inclusive Excellence – Sim Covington, Diversity, Equity and Inclusion Officer provided a presentation in the packet that was reviewed. This answers and identifies for a variety of unrepresented people on campus community and in the community that we are located in. DEI goal 1 is to reestablish governance executive committee, update diversity council, evaluate differences and the impacts over the last couple of years based on race/ethnicity and to chart hiring and recruitment efforts of those from diverse backgrounds. The DEI office is working with HR through the website to engage people from diverse backgrounds as well as offer career fairs. Action for Better Community is involved in terms of diversity and equity training. Employee Resource Group (ERG) had involved six individuals categorized with the following criteria: individuals with disabilities, individuals that are women, and young professionals' that were engaged through the group at St. John Fisher College. Goal 2 is to diversify the student body. A shout out to Student Life Staff Member, Andrea Brown securing the campus as Military Friendly status for student enrollment. SUNY reflecting that there is involvement from the Hispanic community in terms of

numbers enrolled in community college and attendance at college fairs has increased numbers of those individuals of color originally. Sim attended the SUNY initiative for recruitment in NYC with Nathan Braumgartner, FLCC Admissions Counselor to sell FLCC to students. Based on the charting representation at FLCC is overall white students predominantly. He referred to slides numbered 421-423 reflected as first-time college students. Students of color was discussed based on retention and discussion related to microaggressions, the online students are in their home, and this closes that gap. Student life incorporates a variety of outlets such as Prism, AALANA, mention of a Salsa and Fiesta event and involvement with SPARK, involvement of Geneva 2020. Sim works closely with the Director of DEI at Hobart and William Smith colleges and has ongoing conversations related to athletics. Other events such as Polar Plunge is an inclusive event that the DEI department has encouraged. Sim provided a bias training for Ontario County staff, there are great conversations throughout the campus, next College Council Meeting Sim will present on bias training. Sim gave a special shout out to the men's volleyball team as well as the women's logging sports competition at Paul Smith Colleges. All these interactions help move the dial forward for diversity, equity and inclusion. Trustee Schumacher commented that the slides were very informative, and it is obvious that you are very busy. Sim explained that he is from Brooklyn and a great selling point for FLCC, is the housing which provides students with their own room, coming from NYC that is a big deal. The high-end music recording studio and CMAC another big selling point as well as the culinary program. Matt Stever, Director of Admissions provides a bus trip for students in NYC for a one night experience at the FLCC campus and that tends to help with enrollment.

Adjourned

There being no further business, at 5:48 PM, on motion by Trustee Astles and a second by Trustee Cass and a unanimous vote, the Board of Trustees Education & Planning Committee adjourned.

Prepared by, Submitted by,

Penny M. Hamilton
Assistant Secretary of the Board

Trustee Santa Abraham
Chair, Education & Planning Committee

Next Meeting: *Wednesday, June 5, 2024 –Victor Campus Center, Room VC-200, 200 Victor Heights Parkway, Victor, NY 14564 (unless otherwise determined and notice posted before the meeting).*

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND FACILITIES COMMITTEE MEETING
May 1, 2024
Finger Lakes Community College
Stage 14

Presiding: Trustee Martin

Committee Members Present: Trustee Astles, Trustee Geise (ex-officio), Trustee Martin, (Chair), Rich Russell

Excused: Trustee Cushman

Trustees: Trustee Abraham, Trustee Cass, Trustee Mihalik (virtual), Trustee Schumacher

Staff and Students: Brie Chupalio, Sim Covington, Kimberly Evans-Dame, Penny Hamilton, Dr. Robert Nye, Debora Ortloff, Laura Ortiz, Jason Tack, Cheryl Ten Eyck, Carol Urbaitis

Guests:

Meeting had a total of 17 in person and 15 virtual participants at the start of the meeting: some guests joined via WebEx call-in or livestream link and were unidentified.

Media: No representatives present at this meeting.

At 5:49 P.M., Trustee Martin called the FLCC Board of Trustees Finance & Facilities Committee to order.

Business

Review of April 3, 2024, Committee Meeting Minutes

Trustee Martin requested if there were any revisions or comments. There were none noted.

FLCC 2023-2024 Operating Budget Update & Finance Report

Jason Tack, Vice President of Administration and Finance reviewed the financials, he explained that the prior year recognized the Gemini Fee, this is all based on timing and doesn't get reflected until May. In terms of accounts receivable, we are trending student balances. There is an allowance budget that won't be recognized until the Spring Semester. The audit report addressed the single audit for reporting purposes. There were significant reconciliations that were fixed to complete the single audit report that will be provided in the June Board of Trustees packet.

RESOLUTIONS

Jason Tack, Vice President of Administration and Finance explained that Fred Fink shared the Gemini numbers in his report. Based on other Community Colleges we have very positive responses and our system for Gemini works well with the colleague system. There will be an increase for the Gemini fee from \$5.00 to \$7.00. The \$5.00 fee has been in place since the program started. ***Jason Tack, Vice President of Administration and Finance presented the following resolution:*** **APPROVE A CONTRACT WITH CANUSIA, INC. FOR CONCURRENT ENROLLMENT REGISTRATION SOFTWARE PACKAGE FOR GEMINI WHEREAS**, Finger Lakes Community College has determined that there is a need for concurrent enrollment registration software that interfaces with FLCC's native software systems to provide a comprehensive management system for Gemini registration and program management modules; and WHEREAS, the College has identified a need to obtain concurrent enrollment registration software in order to create more efficient processes in registration; increase enrollment; and providing data safeguards; and WHEREAS, through a review of vendor platforms, quotes and discussions with other institutions withing NYS it was identified that Canusia software be recommended to fulfill the need at FLCC; and WHEREAS, Canusia is the owner of, or has acquired rights to algorithms, software, proprietary business processes and proprietary documentation titled CEP Manager Software that includes software modules that manages aspects of concurrent enrollment programs in colleges and universities, and WHEREAS, the college

administration wishes to enter into agreement with Canusia for a two year term beginning May 1, 2024 through April 30, 2026; and WHEREAS, the cost for the two year term is as follows:

May 1, 2024 though April 30, 2025 at a cost of \$35,000

May 1, 2025 though April 30, 2026 at a cost of \$35,000

WHEREAS, the FLCC Board of Trustees Finance and Facilities Committee has reviewed and approved this resolution; NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby grants authority to the Vice President of Administration and Finance to approve an agreement with Canusia Inc. 7635 Somerset Ln, Manlius, NY 13104 to install, customize, and implement the Canusia software system that will serve as the mechanism for FLCC's concurrent enrollment program, Gemini, registration and program management for a two year term from May 1, 2024 through April 30, 2026 at a cost of \$35,000 per year. BE IT FURTHER RESOLVED, certified copies of this resolution be sent to the FLCC Vice President of Administration and the Provost Vice President of Academic and Student Affairs.

Jason Tack, Vice President of Administration and Finance presented the resolution for the Facilities Master Plan noting that it aligns with the needs of the college community and Ontario County. The plan is a plan, and it can be changed and modified. Presently it addresses our facility needs and provides a plan for SUNY matching dollars. As you recall there was a resolution to adopt the master plan at the last Board of Trustees Meeting. Trustee Geise thanked Jason Tack, Debora Ortloff, faculty and staff for their involvement. Trustee Astles commented that based on the number of year he has been involved with the county this is the best experience of integration with the college and county and far exceeds previous plans, this was very well done.

Jason Tack, Vice President of Administration and Finance presented the following resolution: APPROVAL AND ADOPTION OF THE 2024 FINGER LAKES COMMUNITY COLLEGE FACILITIES MASTER PLAN WHEREAS, a Master Plan Steering Committee was established representing Finger Lakes Community College, the FLCC Board of Trustees and Ontario County to provide oversight throughout the process to create the 2024 FLCC Facilities Master Plan; and WHEREAS, The Master Plan Steering Committee retained the firm of LaBella Associates to prepare the 2024 Facilities Master Plan outlining short and long-term maintenance needs, facility remodeling, and facility changes recommended to align FLCC's facilities with the needs of the community it serves as described in the College's mission statement and strategic plan, a copy of which is on file with the Clerk of this Board; and WHEREAS, the 2024 Facilities Master Plan will enable SUNY and the Ontario County sponsor to anticipate the College's long-range capital needs for funding purposes; and WHEREAS, the 2024 Master Plan has been prepared in direct support of the goals and objectives of the Finger Lakes Community College Strategic Plan; and WHEREAS, the College President, after extensive consultation with the Master Plan Steering Committee, architects from LaBella Associates, the College Administration and various stakeholders recommends FLCC Board of Trustees' acceptance of the 2024 Facilities Master Plan; NOW, THEREFORE BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees hereby accepts the College's 2024 Facilities Master Plan.

Debora Ortloff, Vice President of Strategic Initiatives and Assessment discussed that she is presenting a slate of reviewed and approved grants based on the 2+2 Committee involvement and outlined in the resolution. There were 51 initial applicants, 29 provided a proposal. Trustee Geise discussed that she believes that she and three others who are on the Board of Trustees were here when Dr. Risser discussed this process and we all thought at the time we will try it and it has more than exceeded our expectations. The sad thing is we don't have 20 million dollars. We are aware that a lot of people worked very hard, and the 2+2 committee worked diligently in terms of these projects as an investment for our students. Trustee Martin conveyed as Dr. Nye has stated it is an investment. Trustee Mihalik discussed that one thing the Board had to consider is ideas to consider improving and innovate you have to take risks, spend money and possibly risk failure. Debora thanked the community and the Board of Trustees this is exciting what we are doing here.

Debora Ortloff, Vice President of Assessment presented the following resolution: **APPROVE FINGER LAKES COMMUNITY COLLEGE 2024 STRATEGIC PLAN GRANTS WHEREAS**, the Finger Lakes Community College Board of Trustees approved the 2023-2028 Strategic Plan: Forward Together on August 1, 2023; WHEREAS, the Finger Lakes Community College Board of Trustees has a long history, dating to 2013 of designating funds for strategic plan grants in support of the College's implementation of strategic plans; WHEREAS, the Finger Lakes Community College Board of Trustees resolved on September 7, 2023, to utilize Covid Stimulus funds as strategic funds; **WHEREAS**, the 2+2 committee was designated to review grant proposals submitted from members of the FLCC community and reviewed the proposals using a rubric approved by the Board of Trustees, and that the 2+2 committee has concluded this process and has forwarded its recommendations to the Governance Executive Committee; **WHEREAS**, the Governance Executive Committee reviewed the recommendations from the 2+2 committee and voted to endorse these recommendations listed below;

Project	Applicant	Funding Amount
Using iWorx Human Physiology Kits to Improve Student Outcomes	Jeremy Tiermini	\$29,725.00
Virtual Production Stage	Paul Engin	\$3,000
FLCC Zero Cost Degree Program	Sarah Moon	\$150,000.00
Enhanced Support for Student Well-being	Janette Aruck and Teresa Daddis	\$16,500.00
Anatomage Tables	Melissa Miller	\$100,000.00
Advisory Board Enrichment	Linda Cunningham	\$15,381.56
FLCC Alumni Engagement	Michelle Robbins and Laura Alishauskas	\$6,500
GIS Lab	Patty Rockwell	\$27,000.00
FLCC CAPS Program	Jackie Tiermini	\$34,973.00
Total		\$381,579.56

WHEREAS, Dr. Nye, based on the work of the 2+2 committee and the endorsement from the Governance Executive Committee, requests your approval of the 2024 Strategic Plan Grants; NOW, THEREFORE BE IT RESOLVED that the FLCC Board of Trustees hereby approves the FLCC 2024 Strategic Plan Grants.

Informational Items

Jason Tack, Vice President of Administration and Finance discussed the informational items as follows:
Bid renewal related to the printing of letterhead and envelopes and the budget transfer report.

Adjourned

There being no further 6:05 P.M., on motion by Trustee Astles, and a second by Trustee Russell and a unanimous vote, the Board of Trustees Education & Planning Committee adjourned.

Trustee Geise recommended upon adjournment to go straight into the regular Board of Trustees Meeting portion rather than taking a break.

Prepared by,

Penny M. Hamilton
Assistant Secretary of the Board

Submitted by,

Trustee Stephen Martin
Chair, Finance & Facilities Committee

Next Meeting: *Wednesday, June 5, 2024 –Victor Campus Center, Room VC-200, 200 Victor Heights Parkway, Victor, NY 14564 (unless otherwise determined and notice posted before the meeting).*

DRAFT

FINGER LAKES COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
May 1, 2024
Stage 14, 2nd Floor
Finger Lakes Community College
Presiding: Trustee Mary Joan Geise, Chair

Committee Members Present: Trustee Abraham, Trustee Astles, Trustee Cass, Trustee Geise (Chair), Trustee Martin, Trustee Mihalik (Virtual), Trustee Russell, Trustee Schumacher

Excused: Trustee Cushman

Others Present:

Staff and Students: Brie Chupalio, Sim Covington, Kimberly Evans-Dame, Penny Hamilton, Dr. Robert Nye, Debora Ortloff, Laura Ortiz, Jason Tack, Cheryl Ten Eyck, Carol Urbaitis

Guests: Meeting had a total of 15 participants virtually at the start of the meeting; some guests joined via Webex call-in or livestream link and were unidentified.

Media: No representatives present at this meeting.

Call to Order

At 6:05 P.M. Trustee Geise called the FLCC Board of Trustees Meeting to order.

Community/Public Comment

Trustee Geise inquired if there was anyone in attendance that would like to speak at this time and if there was anyone online that would like to speak. No comments.

Charles Tirado was in person and requested to speak. He explained that previously he was a Student Senate Vice Chair at FLCC and it was actually our Student Corporation 2014-2015 that founded FLICK, the mascot and formerly an FLCC Woodsman Competitor. He recently found out that there is the potential to bulldoze the Marty Dodge barn and relocate the field and would like to know when that is going to happen. Dr. Nye explained that there may be some confusion related to the discussion of the field. The master plan discussed various options related to the practice field and the development of the horticulture complex. There is continued discussion related to retaining the barn, moving the practice field with the potential to create a new facility. There are two possibilities, one is to retain the barn and renovate it and field will stay where it is at. The second option is to move both practice field and create a new facility. The Architectural plan will be available in a few months. The plan is to have a new horticulture complex. There is a lot to be done in terms of new facilities, raising funds through donations, etc. Mr. Tirado inquired about ways to donate for the efforts. Dr. Nye requested that Brie Chupalio explain the options for donating. Brie explained that the short answer, is yes there will be ways to donate actively to the logging sports through Laker Day of Giving. She would be open to talk off line based on the particular interest. Further questions related to the new facility suggested options of running water, bathroom accessibility which is a concern due to the distance. Trustee Schumacher discussed the need for classroom and storage equipment modeled after Paul Smith College facility. Dr. Nye explained that the preparation of the project will offer something better than what is presently available. There was a concern of never noticing a donation line for Woodsman Conservation. Brie explained that there is a line for logging sports fund and team fund. Trustee Geise emphasized that this is a plan, and it is not written in stone. A lot of the things in the plan will be acted on based on money available for the projects. Trustee Schumacher explained previously she had concerns as well but is confident that nothing is going to happen in terms of the project that will hinder the teams for students, alumni, and coaching. Trustee Martin discussed that Trustee Schumacher has been a tremendous advocate. Dr. Nye expressed his appreciation to Charles for coming to the meeting today and communicating concerns.

Approve the Minutes of the Consent

Trustee Geise requested a motion to accept the minutes. Trustee Abraham abstained from the approval of the April minutes based on her absence from the meeting. On motion by Trustee Schumacher and a second by Trustee Astles, the FLCC Board of Trustees approved the minutes of the consent agenda, with one abstention.

Board of Trustees Resolution

Trustee Giese presented a framed resolution of appreciation to Student Trustee Schumacher as follows:

RESOLUTION OF APPRECIATION TO TRUSTEE NITA SCHUMACHER WHEREAS, Nita Schumacher was elected by the student body of Finger Lakes Community College to serve as Student Trustee; and **WHEREAS**, Nita Schumacher has competently served Finger Lakes Community College as the student representative on the Board of Trustees from October 5, 2022 through May 20, 2023; and **WHEREAS**, Nita Schumacher served a second term as the student representative on the Board of Trustees from May 20, 2023-May 18, 2024; and **WHEREAS**, Nita Schumacher was always conscientiousness in her role as Student Trustee. She has been considerate of student related topics discussed at the Board of Trustees level and offered valuable insight and perspective; and **WHEREAS**, Nita Schumacher represented the Education and Planning Committee of Board of Trustees in the absence of the Chair of that committee as requested; and **WHEREAS**, Nita Schumacher presented as a well-informed ambassador through her participation with SUNY and NYCCT Student Trustee meetings on behalf of the College; and **WHEREAS**, in her role as Student Trustee, Nita Schumacher represented the entire student body in a professional and thoughtful manner; **NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees expresses its sincere appreciation to Nita Schumacher for her dedicated service to Finger Lakes Community College and to students attending Finger Lakes Community College.

APPROVE MAY 24, 2025, AS THE DATE OF THE 57th COMMENCEMENT CEREMONY FOR FINGER LAKES COMMUNITY COLLEGE WHEREAS, in compliance with NYS Education Law, §355 (1) (e), Part 604, the Finger Lakes Community College Board of Trustees has the authority to designate the official day of the Finger Lakes Community College Commencement Ceremony; and **WHEREAS**, it is the intention of the Finger Lakes Community College Board of Trustees to designate the fourth Saturday of the month of May 2025 as the official day for the 57th Finger Lakes Community College Commencement Ceremony in conformance with the days of instruction required by the approved 2024- 2025 academic calendar; **NOW, THEREFORE BE IT RESOLVED** that the FLCC Board of Trustees hereby designates Saturday, May 24, 2025, as the official date for the 57th Finger Lakes Community College Commencement ceremonies.

There was discussion of the Emeritus Policy and a request from Trustee Mihalik to table the Emeritus the version in the packet because it does not reflect the most recent changes. Policy review is not noted at the end and in one paragraph there is reference to the word – twelve and then (14) in parenthesis. Trustee Abraham noted that the verbiage under D. is incorrect and needs to be updated. Trustee Geise inquired if you want to amend the policy or table to the next meeting. It was determined to table for the June Meeting. Trustee Geise requested a motion to table this meeting. On motion by Trustee Abraham and a second by Trustee Mihalik, the FLCC Board of Trustees approved the resolution to be tabled for the June 5th meeting.

Resolution Tabled for the June 5, 2024 Meeting - APPROVE FLCC BOARD OF TRUSTEES EMERITUS TRUSTEE POLICY WHEREAS, The Finger Lakes Community College Development Committee of the Finger Lakes Community College Board of Trustees developed a policy related to Emeritus Trustee Policy; WHEREAS, The Finger Lakes Community College Development Committee reviewed the policy and recommends the policy to be put forth for approval by the Board of Trustees at the Finger Lakes Community College Board of Trustees Meeting for May 1, 2024; NOW, THEREFORE BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees does hereby approve the Emeritus Trustee Policy effective May 1, 2024.

APPROVE FLCC BOARD OF TRUSTEES GENERAL AND ETHICAL STANDARDS FOR TRUSTEES POLICY WHEREAS, The Finger Lakes Community College Development Committee of the Finger Lakes Community College Board of Trustees developed a policy related to General and Ethical Standards for Trustees Policy; WHEREAS, The Finger Lakes Community College Development Committee reviewed the policy and recommends the policy to be put forth for approval by the Board of Trustees at the Finger Lakes Community College Board of Trustees Meeting for May 1, 2024; NOW, THEREFORE BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees does hereby approve the General and Ethical Standards for Trustees Policy effective May 1, 2024.

RESOLUTION TO APPROVE AN EMPLOYMENT CONTRACT BETWEEN ROBERT K. NYE, Ph.D. PRESIDENT, FINGER LAKES COMMUNITY COLLEGE AND THE BOARD OF TRUSTEES OF FINGER LAKES COMMUNITY COLLEGE WHEREAS, the Board of Trustees of Finger Lakes Community College has reviewed the performance of Dr. Robert K. Nye in the capacity as President of Finger Lakes Community College; and WHEREAS, the Board of Trustees is very pleased with President Nye's performance as manager, educational leader and a community leader; and WHEREAS, the Board of Trustees takes particular note of the President's effective working relationship with the College's sponsor, Ontario County; relationships in the community, which reflects positively on the college; his successful efforts to bring the college community (faculty, administration, staff, students and Boards) together forging a team approach to problem solving; his open communication with the Board of Trustees; positive relations with SUNY; and his commitment to carrying out the objectives as stated in the college's strategic plan adopted by the Board of Trustees; **NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees of Finger Lakes Community College is pleased to recognize the achievements of President Nye by approving the continuation of a contract agreement for the period July 1, 2024 through June 30, 2027.

Approve the Resolutions on the Consent Agenda

Trustee Geise requested a motion to accept the resolutions on the Consent Agenda, on motion by Trustee Martin and a second by Trustee Astles, the FLCC Board of Trustees approved the resolutions on the consent agenda.

Old Business

None noted.

New Business

Graduation will be soon.

Chair's Report

Trustee Geise presented a framed resolution of Appreciation to Student Trustee Nita Schumacher expressing that Trustee Schumacher has done a wonderful job with providing the student perspective. Trustee Schumacher has spent a lot of time which is truly reflected in her reports to the Board of Trustees. Trustee Geise expressed that she wishes our representatives in government could take the work as seriously and work with their peers. Trustee Schumacher discussed that she wishes she could have done more related to the campus. She expressed that she has faith in the next Student Trustee, she said she will miss everyone.

Trustee Geise mentioned that this is her last meeting as Chair, she will not be at the June meeting. She expressed that Trustee Cass will be Chairing the June meeting. She thanked everyone for being easy to work with and appreciated cooperation for members to serve on committees. Trustee Martin complimented Trustee Geise for being the right leader, at the right time and done with ease and humility. Trustee Russell complimented Trustee Geise having a great sense of humor.

President's Report

Dr. Nye expressed that it has been a shared joy to work with Trustee Geise as Board Chair and glad she

is not going anywhere and will continue as a Board of Trustees member.

Student Trustee Report

Trustee Schumacher explained that she did not have a formal report. She described the honor of the Women's Logging Team awarded first place last weekend; this hasn't happened since 2002. She explained that when she came to FLCC, she had the two-year stigma thinking it was not worth her time. The opposite was the result it has been a great academic journey, and FLCC has the best coaches. The Alumni logging sports community event was successful despite the weather. Trustee Schumacher found her passion for conservation at FLCC. Hands down this is the best experience and is superior to her peers at 4-year institutions. She planned to take a semester off from college but after her visit recently to Paul Smith, she decided to apply because the community there is amazing and hopes to be there in the fall.

Audit and ERM Committee

The meeting – nothing for this

Nominating Committee

Trustee Astles reported that Trustee Geise requested that he Chair the Nominating Committee and with assistance from Trustee Abraham and Trustee Cushman a Slate of Officers was prepared as follows: Trustee Cass Chair, Trustee Russell, Vice Chair, Trustee Cushman, Secretary is the proposed Slate of Officers to be presented for vote at the June 5th meeting. If there are other nominees they can be brought forward, it is an open process.

Board Development

Trustee Geise explained an additional report was provided by Trustee Mihalik in paper, but we have not been able to read it yet. Trustee Mihalik explained that a lot has been happening, this report relates to the national perspective and a lot is happening in NYS with Community Colleges and that has not happened in quite a while. This also includes her NYCCT Foundation report and other activities throughout the year. She complimented Trustee Cushman and cannot thank him enough in relation to his involvement. Trustee Geise thanked both Trustee Cushman who is not in attendance tonight and Trustee Mihalik noting that both of you have been a real force advocating for community colleges.

FLCC Association

Trustee Cass has nothing to report other than what is in the packet.

FLCC Foundation

Trustee Geise explained that the Golf Tournament is coming up and you should have received a flyer invitation in the mail. Trustee Geise requested final numbers for V&V from Brie Chupalio. Brie provided the net income number of \$61,639, this was a record year. We expect it to go upwards to 67,000 when all is collected. The expenses were up this year for a total of \$16,000, we will net around \$51,000 after the expenses. Point of reference income last year income was \$50,415 and expenses were \$12,000, therefore net was 38,415.

Quarterly College/County Collaborative Meeting

Trustee Russell wanted to give an update on the College/County Collaborative. This is informal representatives from college and representatives from the county. We talked about the audit and work force development as well as lobbying efforts. Trustee Russell recommended Trustee Cushman to come and discuss the lobbying that is being done. Trustee Martin will be stepping down from this College/County Collaborative and Trustee Russell thanked him for his involvement. We were able to give input from an educational standpoint.

NYCCT

Trustee Mihalik had already discussed NYCCT during the Board Development report. She mentioned that we have

Trustees who are doing additional committee and liaison work that should be listed somewhere so we can track the involvement of Board of Trustees Members. Examples such as College/Ad Hoc Committee, Facilities Master Plan Committee, etc. This would be helpful when Nominating people for awards.

Student Corporation

Trustee Cushman provided a report in the packet.

Announcement

Executive Session #1

At 6:35 P.M., Board of Trustees Chair Geise called for a motion to enter into executive session under provisions of NYS Public Officers Law, Article 7, §105, (e), with Trustees and FLCC staff members [Dr. Robert K. Nye, FLCC President; Brie Chupalio, Sim Covington, Kimberly Evans-Dame, Debora Ortloff, Jason Tack, Carol Urbaitis] to discuss matters regarding collective negotiations pursuant to article fourteen of the civil service law.

On motion by Trustee Cass and a second by Trustee Astles, the FLCC Board of Trustees unanimously entered into executive session.

Matters pertaining to collective negotiations were discussed. No action was taken.

At 7:04 P.M., on motion by Trustee Cass and a second by Trustee Abraham, the FLCC Board of Trustees unanimously adjourned executive session.

Executive Session #2

At 7:04 P.M. Board of Trustees Chair Geise called for a motion to enter into executive session under provisions of NYS Public Officers Law, Article 7, §105, (f), with trustees and FLCC staff members [Dr. Robert K. Nye, FLCC President, Kim Evans-Dame, Interim Human Resources Director, Jason Tack, Vice President of Administration and Finance] to discuss matters regarding the employment history of a particular person matters leading to the employment of a particular person pursuant to article fourteen of the civil service law.

On motion by Trustee Cass and a second by Trustee Abraham, the FLCC Board of Trustees unanimously entered into executive session.

Matters pertaining to the employment history of a particular person or matters leading to the employment of a particular person were discussed. No action was taken.

At 7:25 P.M., on motion by Trustee Astles and a second by Trustee Abraham, and a unanimous vote the FLCC Board of Trustees unanimously adjourned the executive session.

Adjourned

There being no further business, at 7:25 P.M., on motion by Trustee Schumacher, and a second by Trustee Abraham and a unanimous vote, the Board of Trustees unanimously adjourned their meeting.

Prepared by, Submitted by,

Penny M. Hamilton
Assistant Secretary to Board

Trustee Mary Joan Geise
Chair, FLCC Board of Trustees

Next Meeting: *Wednesday, June 5, 2024 –Victor Campus Center, Room VC-200, 200 Victor Heights Parkway, Victor, NY 14564 (unless otherwise determined and notice posted before the meeting).*