

**FINGER LAKES COMMUNITY COLLEGE
BOARD OF TRUSTEES EDUCATION AND PLANNING
COMMITTEE MEETING
October 2, 2024
Finger Lakes Community College
Stage 14**

Presiding: Trustee George Cushman, Chair

Committee Members Present: Trustee Cushman (Chair), Trustee Geise, Trustee Hall, Trustee Mihalik, Trustee Wille, Trustee Cass (ex-officio),

Excused: Trustee Martin

Trustees: Trustee Astles, Trustee Russell

Staff and Students: Brie Chupalio, Sim Covington, Ed Kelty, Penny Hamilton, Dr. Robert Nye, Debora Ortloff, Laura Ortiz, Jason Tack, Cheryl Ten Eyck, Carol Urbaitis

Guests:

Meeting at 4:30 PM had a total of 2 participants at the start of the meeting virtual; some guests joined via livestream link and were unidentified.

Media: No representatives present at this meeting.

At 4:30 P.M., Trustee Cushman called the FLCC Board of Trustees Education and Planning Committee meeting to order.

Business

Review of September 4, 2024, Committee Meeting Minutes

Trustee Cushman inquired if there were any adjustments, additions, corrections. None noted.

Enrollment Report

Carol Urbaitis, Vice President of Enrollment Management, provided a verbal update of September 27th which is a week later than the data in the packet. Head count is up 6.9% and FTE is up 2%. With Gemini factored in we are down 14.9 Head count and FTE is down 6.8% she noted that Gemini enrollment will continue through the end of October. We are down two staff members in the One Stop Center and have had to provide overtime to staff to catch up. APCI has reporting requirements, however everything is under control. There was a question related to Gemini courses as it relates to credits required for courses. Debora Ortloff explained that it depends on the number of credit courses and can vary from 1 credit course, 2 credit course to 3 credit courses. FTE allows us to create State Aid. Gemini will be trending up according to concurrent enrollment. We have students that are considered dual enrollment, the students are taking credits on campus in high school and homeschooled students are factored in as well.

Student Success – Culture & History: A Tour of the Finger Lakes

Austin Statkus, student provided a presentation related to history and education of the Finger Lakes area. Phi Theta Kappa students every year must conduct a college project for students, faculty, and administration. This presentation represents the vitality of the region and the slides in the packet provide detail. The key points are to engage students through a learning environment. This presentation provides design, history and all that could be accomplished in one full day providing an overall cultural experience. He thanked Professor Merrill for her support of this endeavor. There was a visit to various locations described in the slide

presentation of the George Eastman House, Susan B. Anthony and the involvement of civil liberties, a stop for lunch, a stop at Ganondagan Historic Site which provide a walking tour of the culture center, and view of the long house at the Seneca exhibit. Upon completion of the tour, we concluded with discussion of what was learned. Everyone was involved and provided communication related to the experience. The takeaway is that there is a lot of history in the region, and we were able to cover a lot of territory for exploration in one day.

Resolutions – no resolutions for this meeting.

George mentioned indepth meeting a couple weeks ago and felt it was very interesting.

Strategic Thought Presentation

The Effective Use of Instructional Technology to Support Teaching and Learning- *Ryan McCabe, AVP of Academic Technology and High Impact Practices* reviewed technology used at the college related to student success. He further discussed Brightspace and hybrid course content and how it is delivered. There is a mandatory project starting in the Spring that will show students exactly where they stand. There will be video content that can provide the opportunity to watch a lecture again. The instructor is supported by a click on whatever topic is required allowing the opportunity.

Through Brightspace students can make annotations, have discussion, change text, provide comments. Students can activate their computer take their tests observe anything suspicious. Example of why a student taking a math test is gone to the bathroom for 50 minutes. Suspicion of cheating on test.

VoiceThread through this technology there is the opportunity to respond to text with video or audio. Works with a land line phone as well for interaction and discussion, this allows personality to come out even more.

Turnitin – Allows students to turn in an essay or paper for the course and determine if there is, whether it was plagiarized as well as AI detection. There are 36 rooms with high end technology providing storage of the information for students. There are 57 instructors trained by Brian Beatty who created the Hy flex opportunity. Hybrid and Hy flex are used, and it is interesting to see the success for online students. We determine Course Quality Initiative using the SUNY rubric.

Ryan further explained what's next related to Artificial Intelligence and the proposed Think Tank as a tutoring platform. There is no escaping artificial intelligence. Mixed reality such as the HoloLens project provided a device and the capability of how to use technology. Personal learning paths is something done very well with the K-12 grade level and is something we need to investigate going forward. The other item is to review more credit for prior learning and provide credit for that. He also reviewed adding 7-week courses through work force development. Trustee Cushman was impressed with the progression for both online and hybrid learning.

Institution-Wide Efforts in Support of Civil Discourse - *Sim J. Covington, Jr., Ed.D., Chief Diversity Officer Dean of Student Athlete Development* discussed efforts that are being done related to Civil Discourse throughout campus by the office of student life, human resources, campus police. He further explained that the Freedom of Expression policy was updated and is protected by the first amendment and NYS law. He further reviewed what Free Speech is as outlined on a slide in the packet. We are a public institution and Eric Dutscher will speak about the differences for private and public and entities. Training of students was discussed and available information on the Office of Campus Police landing page. He further discussed Human Resources Mandatory training. He discussed Incident Management Roles and that was outlined in the slide deck of the packet for his presentation. Trustee Geise commented that she liked the chart in the packet related to Freedom of Speech and that it outlines the topic very well.

Adjourned

There being no further business, at 5:15PM, on motion by Trustee Geise and a second by Trustee Mihalik and a unanimous vote, the Board of Trustees Education & Planning Committee adjourned.

Prepared by,
Submitted by,

Penny M. Hamilton
Assistant Secretary of the Board

Trustee George Cushman
Chair, Education & Planning Committee

Next Meeting: *Wednesday, November 6, 2024 – Newark Campus Center, Newark, NY (unless otherwise determined and notice posted before the meeting).*

DRAFT

**FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES
FINANCE AND FACILITIES COMMITTEE MEETING
October 2, 2024
Finger Lakes Community College
Stage 14**

Presiding: Trustee Astles

Committee Members Present: Trustee Astles, Trustee Russell, Trustee Cass (ex-officio)

Excused: Trustee Martin (Chair)

Trustees: Trustee Cushman, Trustee Geise, Trustee Hall, Trustee Mihalik, Trustee Wille

Staff and Students: Brie Chupalio, Sim Covington, Ed Kelty, Penny Hamilton, Dr. Robert Nye, Debora Ortloff, Laura Ortiz, Jason Tack, Cheryl Ten Eyck, Carol Urbaitis

Guests:

Meeting had a total 2 participants at the start of the meeting virtual; some guests joined via livestream link and were unidentified.

Media: No representatives present at this meeting.

At 5:15 P.M., Trustee Astles called the FLCC Board of Trustees Finance & Facilities Committee meeting to order.

Business

Review of September 4, 2024, Committee Meeting Minutes

Trustee Astles requested if there were any or comments or questions. There were none noted.

FLCC Preliminary 2023-2024 Financial Review – 8/31/2024

Jason Tack, Vice President of Administration and Finance reviewed the financials, he explained the preliminary results and that we are going through our audit process and closing out the year. Revenue exceeded budget due to FTE increase. Community Colleges presently have an increase in enrollment, however noting that an enrollment cliff is coming and wants to keep that in perspective. There are higher interest rates and miscellaneous revenue fees in the report. Grant funds will be included as we close the books for the year. The expenses are more locked down for year-end. Account Receivable balance entry is still out there 2 million to add to allowance which is mainly due to covid. Students' debt balances were sent to collection.

RESOLUTIONS

Jason Tack, Vice President of Administration and Finance explained that the first resolution is a short-term contract and will be re-evaluated next year.

He proceeded to present the following resolutions:

Accept A Short-Term Contract For Hauling and Disposal of Trash and Recyclables with Finger Lakes Refuse Disposal, Inc.

WHEREAS, Finger Lakes Community College went out to bid for the Hauling and Disposal of Trash and Recyclables under B24072 ; and WHEREAS, Ontario County Purchasing did not receive any bids by the due date; and WHEREAS, Finger Lakes Refuse Disposal, Inc., PO Box 333, Canandaigua, New York 14424 has provided services from October 8, 2021 through October 7, 2024 and was unable to submit their bid by the due date set by Ontario County Purchasing; and WHEREAS, Finger Lakes Refuse Disposal, Inc., has expressed interest in continuing services under a short-term contract outside of a bid until FLCC goes out to bid in 2025, and they are able to submit a bid under the timeline set by Ontario County Purchasing at that time; and WHEREAS, this would be a twelve-month short-term contract for the period of October 8, 2024 through October 7, 2025 for a monthly cost of \$2,070 which includes all locations for a total annual cost of \$24,840, plus any removal of wooden pallets at \$150 per pull if necessary; and WHEREAS, the FLCC Board

of Trustees Finance & Facilities Committee has reviewed and approved this resolution; NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby accepts a twelve-month short-term contract with Finger Lakes Refuse Disposal, Inc., PO Box 333, Canandaigua, New York 14424 for the hauling and disposal of trash and recyclables services at \$24,840 for all locations plus any removal of wooden pallets at \$150 per pull for the twelve-month period from October 8, 2024 through October 7, 2025; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance, FLCC VP of Enrollment, FLCC Director of Public Relations & Communications.

Jason Tack, Vice President of Administration and Finance explained the second resolution indicating that it relates to balances from Fall 1998 to Summer 2021 and were held up on the ledger and need to be written off. We will evaluate others for November 20024. Jason explained further that the statement for 2022-2023 is to reduce the allowance and reanalyze to statement of activities.

Approve Write-Off of Accounts Receivable – WHEREAS, the FLCC Vice President of Administration and Finance and the FLCC Controller have examined student accounts receivable and determined that there are accounts deemed as uncollectible by internal and external efforts; and WHEREAS, the FLCC Vice President of Administration & Finance and the FLCC Controller recommend that these accounts be written off to Allowance for Student Tuition and to Due to Other Funds as specified:

<u>Semesters</u>	<u>Total</u>
Fall/1998 through Summer/2021	\$453,904.34

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution; and WHEREAS, the College President recommends Board of Trustees approval of this resolution; NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees approves writing off the above specified uncollected receivables; and BE IT FURTHER RESOLVED, that the FLCC Vice President of Administration & Finance is hereby directed to make all required journal entries associated with this resolution.

Jason Tack, Vice President of Administration and Finance explained the next resolution is to assist with State Funding for capital improvement dollars. There is a need for the 20-year extension lease and there is an out clause allowed by the Department of Budget.

Approve Amendment for an Additional 20-Year Lease Extension Between Finger Lakes Community College and the FLCC Foundation, Inc. Muller Field Station and Fish Culture & Research Center

WHEREAS, Finger Lakes Community College entered into a lease agreement on June 20, 2024 with the Finger Lakes Foundation, Inc. for the rental of the Muller Field Station and Fish Culture & Research Center located at 6455 County Road 36, Town of Canadice, County of Ontario, State of New York for a twenty-year period commencing on September 1, 2024 through August 31, 2044; and WHEREAS, the College and the Foundation would like to amend the lease agreement to allow for 4 additional 5-year extension opportunities for a total of 20 additional years, and a total of 40 years; and WHEREAS, the Tenant shall pay the Landlord rent, following this amended schedule and payment of said annual rent shall be made in four equal quarterly installments, September 1st, December 1st, March 1st, and June 1st

<u>Duration</u>	<u>Annual Rent</u>
September 1, 2024 – August 31, 2029	\$75,000
September 1, 2029 – August 31, 2034	\$80,000
September 1, 2034 – August 31, 2039	\$85,000
September 1, 2039 – August 31, 2044	\$90,000
September 1, 2044 – August 31, 2049	\$95,000
September 1, 2049 – August 31, 2054	\$100,000
September 1, 2054 – August 31, 2059	\$105,000
September 1, 2059 – August 31, 2064	\$110,000; and

WHEREAS, the FLCC Foundation, Inc. and the FLCC College have mutually agreed to amend said lease for the rental of the Muller Field Station and the Fish Culture & Research Center located at 6455 County Road 36, Town of Canadice, County of Ontario, State of New York for a forty-year lease, September 1, 2024 through August 31, 2064 with the annual rent amounts as noted in the chart above; and WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution; NOW, THEREFORE, BE IT RESOLVED, that the FLCC Board of Trustees approves the amendment to extend the lease between Finger Lakes Community College and the FLCC Foundation, Inc. of the Muller Field Station and Fish Culture & Research Center commencing September 1, 2024, to August 31, 2064, with the annual rent made in four equal

quarterly installments, September 1st, December 1st, March 1st, and June 1st.

Finger Lakes Community College and The FLCC Foundation, Inc. Muller Field Station and Fish Culture & Research Center Approval and Adoption of Seeker – EV Stations in G lot Professional Services Agreement between Community Counseling Service Co., LLC and Finger Lakes Community College and Finger Lakes Community College Foundation.

Jason Tack, Vice President of Administration and Finance explained the funded RGE, IRS Tax credits, and that there is no financial impact on the college. The 1st row in the front of the parking lot will act as lead agent. Additional information will be provided at the November meeting. Fred Wille inquired as to whether they are high speed. Jason indicated that he believes they are considered level 2 and are easier to install. The figure of over a million dollars was mentioned to install. Lot G makes the most sense for installation.

Approval and Adoption of Seeker – EV Stations in G lot - WHEREAS, FLCC staff working with the Ontario County Director of Planning and JACOMB, LLC a vendor determined by the New York State Energy Research and Development Authority (NYSERDA) as eligible for government entities, including Finger Lakes Community College, to contract with for the purchase, installation, and maintenance of electric vehicle charging stations (EV Stations) without bidding and eligible to receive direct payment from NYSERDA under NYSERDA's Charge Ready NY program; and WHEREAS, application 0000787585 was submitted to NYSERDA for the purchase, installation, and five years operation and maintenance of twelve level 2 charging stations in Parking Lot G to provide for students, staff, and the public the opportunity to charge vehicles at FLCC's main campus; and WHEREAS, Notice has been received from NYSERDA that grant application 000787585 was fully funded at the amount of \$24,000.00 (hereinafter the 'NYSERDA Grant'), meaning that in combination with funds available from Rochester Gas and Electric under the Make Ready Program, FLCC is not expected to incur any cost for the purchase, installation, and five years' worth of operation and maintenance for said EV stations in Parking Lot G other than maintaining lighting and access to said EV stations for the public at all times; and WHEREAS, The acceptance of said NYSERDA grant by this Board of Trustees, upgrade and extension of electric service, extension of data network connectivity, purchase, installation, and operation of said EV stations, coordination with the Friends of CMAC to maintain public access to the EV charging stations (except during CMAC events), provision of signage for the public, maintaining 24 hour lighting and public access to the charging stations, and setting of rates to charge customers for use of said charging stations is collectively an 'action' as said term is defined in the New York State Environmental Quality Review Act and its implementing regulations found at 6 NYCRR Part 617, hereinafter collectively referred to as "SEQR"; and WHEREAS, A Short Environmental Assessment Form (EAF) Part I and draft Part II regarding said action (collectively the 'EAF') has been drafted and submitted to this Board by the Director of Facilities and Grounds; and WHEREAS, Based upon the information contained in the EAF, it appears that the Action is an unlisted action under SEQR involving permitting and grant funding from other agencies; and WHEREAS, The Board of Trustees desires to solicit comments from the public concerning the purchase, installation, and operation of EV Charging Stations in G lot of the Main FLCC Campus prior to its determination of significance pursuant to SEQR. NOW, THEREFORE BE IT RESOLVED, That this Board hereby establishes its desire to act as lead agency pursuant to SEQR for the environmental review of purchase, installation, and operation of EV Charging Stations in G lot of the Main FLCC Campus; and BE IT FURTHER RESOLVED, That a Public Hearing before the Board Trustees appointed committee of the President and Vice President of Administration and Finance is hereby scheduled to be held at 1:00 PM local time on October 18, 2024, in the Carpenter Board Room on the first floor of the main FLCC Campus at 3325 Marvin Sands Drive, Canandaigua, NY 14424, to hear any and all comments from the public concerning purchase, installation, and operation of EV Charging Stations in G lot of the Main FLCC Campus and the establishment of this Board of Trustees as Lead Agency to conduct a coordinated review of said action; and BE IT FURTHER RESOLVED, That the Secretary of this Board is hereby authorized and empowered to circulate to all interested and involved agencies the EAF with a letter stating this Board's desire to serve as lead agency pursuant to SEQR for the environmental review of the purchase, installation, and operation of EV Charging Stations in G lot of the Main FLCC Campus and solicit any comments relevant to a determination of significance or objection to this Board serving as lead agency by November 2, 2024; BE IT FURTHER RESOLVED, That the Secretary of this Board is hereby authorized and empowered to advertise said public hearing in the official newspapers of Finger Lakes Community College and to notify all interested and involved agencies of said public hearing.

Jason Tack, Vice President of Administration and Finance explained the need for a feasibility study to assist us to professionally meet our fundraising goals. The cost of the feasibility study will be split in terms of half to be paid by FLCC and half by FLCC Foundation. The Foundation acquired three quotes to meet our timeline and provide fundraising goal results.

Professional Services Agreement between Community Counseling Service Co., LLC and Finger Lakes Community College and Finger Lakes Community College Foundation WHEREAS, the Finger Lakes Community College Foundation has determined a need for a Feasibility Study overview to help determine if FLCC and the FLCC Foundation can successfully meet its fundraising goals; and WHEREAS, the Finger Lakes Community College Foundation selected Community Counseling Service Co. (CCS) to be the best company for this study based on its offerings including full service, experience with other community colleges, limitations to foundation staff involvement, and a timeline that aligns with the needs of FLCC and the FLCC Foundation; and WHEREAS, the study will run from October 7, 2024 through January 26, 2025 with a total fee of \$75,000 paid in four monthly installments split equally between the FLCC Foundation and FLCC; and WHEREAS, additional costs apply for wealth screenings beyond the initial 10,000 records and for any travel costs incurred by CCS. NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees approves the Professional Service Agreement between CCS, FLCC, and the FLCC Foundation, Inc. for feasibility study from October 7, 2024, through January 26, 2025 for a total amount of \$75,000 paid in four monthly instalments split equally between the FLCC foundation and FLCC.

Ed Kelty, Chief Information Officer presented the following resolutions noting that there were more changes with Financial Aid that impacted the process for additional support.

Authorize a Contract for Colleague System Support Services - WHEREAS, Finger Lakes Community College has determined that there is a need for ongoing support of our Colleague systems to develop a nursing support application and to be more efficient and less customized; and WHEREAS, Ellucian is an expert in how their products should be configured and used we have chosen them to assist us with this project; and WHEREAS, we were able to secure a quote to accomplish this work over the course of one year totaling \$75,000; and WHEREAS, the term of this agreement would be from October 3, 2024 to March 31, 2025; and WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed the quote as of October 2, 2024. NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards a contract for Ellucian Advisory Support Services, 2003 Edmund Halley Drive, Suite 550, Reston, VA 20191, for Finger Lakes Community College at a total cost not to exceed \$75,000; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

Ed Kelty, Chief Information Officer explained ITEC as the resource to back up work routinely which allows a manager to help with network and other related IT requirements.

Authorize a Contract Renewal with SUNY Information Technology Exchange Center (ITEC) WHEREAS, Finger Lakes Community College wishes to continue using ITEC Services to provide backup to FLCC IT staff in the areas of virtual server environment and system administration, and assist with security initiatives and researching technologies and best practices, in FY2024-25; and WHEREAS, ITEC has supported Finger Lakes Community College with this service for the last two years; and WHEREAS, ITEC possesses unique capabilities and expertise that align well with FLCC's IT team, technology and SUNY; and WHEREAS, this contract renewal would be until the end of the fiscal year through August 31, 2025, at a total cost not to exceed \$51,680; and NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards a contract for Technology Support Services with Information Technology Exchange Center (ITEC), Buffalo State College, 1300 Elmwood Ave., Twin Rise 200, Buffalo, N.Y. 14222 at a total cost not to exceed \$51,680; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

Dr. Nye explained the following resolution related to the establishment of an AI Thinktank and Lab at a cost not to exceed \$100,00. This will provide seed money for faculty and staff, and it will be beneficial for the college. Strategic Grant Funds will tie into this for us to evolve with AI in the future so that FLCC is one of the leaders with AI in the future or at the very least be in the wave. **Establish an AI Thinktank Lab** - WHEREAS, the Finger Lakes Community College has determined that it is an essential need to establish an AI Thinktank Lab to keep pace with the ever-changing needs related to AI technology. WHEREAS, the Finger Lakes Community College will form a Steering Committee of two members selected by College Academic Senate and College Council, two College Administrators and four subject matter experts. WHEREAS, there will be the formation of two research groups developed to engage anyone to become involved and share ideas and learn from each other. The first group will focus on how AI can support curricular support in all areas from curriculum development to support in the classroom, to teaching an AI classroom. The second research

group will determine how AI can support non-curricular activities throughout college operations and business processes. NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees approves to establish an AI Thinktank Lab with Board designated funds not to exceed the cost of \$100,000.

Informational Items

Jason Tack, Vice President of Administration and Finance reviewed the informational items as outlined below:

Bid Acceptance: Snow Removal Services at Geneva Campus Sites

Bid Acceptance: Filters for Various HVAC Units

Bid Acceptance: Maintenance and Repair of Precision Cooling Systems and Chillers

Budget transfer report

Adjourned

There being no further business Trustee Martin requested a motion to adjourn at 5:30 P.M., on motion by Trustee Russell, and a second by Trustee Wille and a unanimous vote, the Board of Trustees Finance & Facility Committee adjourned.

Prepared by,

Penny M. Hamilton
Assistant Secretary of the Board

Submitted by,

Trustee Geoff Astles
Finance & Facilities Committee

Next Meeting: *Wednesday, November 6, 2024 – Newark Campus Center, Newark, NY (unless otherwise determined and notice posted before the meeting).*

**FINGER LAKES COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
October 2, 2024
Finger Lakes Community College
Stage 14**

Presiding: Trustee Donald Cass, Chair

Committee Members Present: Trustee Astles, Trustee Cass (Chair), George Cushman, Trustee Geise, Trustee Hall, Trustee Mihalik, Trustee Russell, Frederick Wille

Excused: Trustee Martin

Others Present:

Staff and Students: Brie Chupalio, Sim Covington, Penny Hamilton, Ed Kelty, Dr. Robert Nye, Debora Ortloff, Laura Ortiz, Jason Tack, Cheryl Ten Eyck, Carol Urbaitis

Guests: Meeting had a total of 2 participants virtually at the start of the meeting; some guests joined via WebEx call-in or livestream link and were unidentified.

Media: No representatives present at this meeting.

Call to Order

At 5:30 P.M. Trustee Cass called the FLCC Board of Trustees Meeting to order.

Community/Public Comment

Trustee Cass inquired if there was anyone in attendance that would like to speak at this time and if there was anyone online that would like to speak. No comments.

Trustee Cass requested a motion to accept the Consent Agenda.

Trustee Geise motioned approval and a second from Trustees Astles to accept the Consent Agenda - Minutes and Resolutions.

New Business

None noted.

Old Business

None noted.

Presidents Report

Dr. Nye announced 2.5 million awarded as a seed grant related to the PACE program to help students succeed. MaryBeth Phillips has done such a wonderful job acquiring this grant as well as commending the AVP academic office Cassy Kent, Sarah Whiffen and Ryan McCabe for their involvement. Dr. Ortloff commented that it is special to get title III grant. Dr. Nye thanked Dr. Urbaitis for her involvement with International Students Organization and the Fine Arts Institute in Sicily. He also discussed advancement with interconnectedness with the digital welding program and advanced manufacturing. Additionally, he thanked Jennie Erdle-Krampen and Sarah Whiffen as it related to student orientation which makes a difference for our students. We had many students for orientation and as a result had to relocate from the auditorium to the gym.

Student Trustee Report

Trustee Hall, commented that it is hard to follow that report. She provided updates related to transfer fair in Stage 14 and that we had 26 different colleges represented. Athletic intramurals are being held on Tuesday and Thursday and will continue through out the Fall semester. Laker Day is October 15th and there is a professional

development trip to Brockport to meet with advisors and admissions. The plan is to offer this for other colleges in the future.

Audit & ERM Committee Report

Trustee Astles did not have anything to report.

Board Development Committee

Trustee Mihalik mentioned that we had a series of recommendations from Trustee Cushman to discuss.

Association Report

Trustee Cass provided a report in the packet. He commented that it was a great meeting and is glad to be on the committee.

Foundation Report

Trustee Geise discussed the passing of an agreement to hopefully finalize getting a green house. Brie explained that the final golf ball figures are not in. She further explained that athletics as respective teams sold tickets There were 1,000 tickets distributed at \$10.00 per ticket. We have a drone video of the event on our Facebook page.

NYCCT Report

Trustee Mihalik explained that we are honoring two of our Trustees, Richard Russell & Santa Abraham at the NYCCT Conference. There will be a featured demonstration of artificial intelligence and health care. She explained that Trustee Cushman has done a lot of work related to Advocacy through NYCCT. Trustee Cushman mentioned that he met with Merryl Tisch and Chancellor King as well as SUNY Board Members related to presidential search and contracts. Other areas of interest related to Advocacy, IT/Cybersecurity, and manufacturing of chips. The concern is very restrictive dollars allocated to four categories. Dr. Nye explained that there will be visit by the Chancellor on October 10th for a luncheon and tour related to health care and mental health programs.

Student Corp.

Trustee Cushman provided a written report in the packet. He thanked Chair Cass as a liaison with veterans. He further explained that the first meeting was phenomenal there were a lot of good things reported. Comment related to the gym audio system needs since the system was from 1980 and he appreciated that the college looked for existing funds rather than using student funds for the project.

Announcement

Executive Session

At 5:50 P.M., Board of Trustees Chair Cass called for a motion to enter into executive session under provisions of NYS Public Officers Law, Article 7, §105, (e), with Trustees and FLCC staff members [Dr. Robert K. Nye, FLCC President, Brie Chupalio, Sim Covington, Ed Kelty, Debora Ortloff, Laura Ortiz, Jason Tack, Carol Urbaitis] to discuss matters regarding collective negotiations pursuant to article fourteen of the civil service law.

On motion by Trustee Cushman and a second by Trustee Russell, the FLCC Board of Trustees unanimously entered into executive session.

Matters pertaining to collective negotiations were discussed. No action was taken.

At 6:20 P.M., on motion by Trustee Mihalik and a second by Trustee Ortloff, the FLCC Board of Trustees unanimously adjourned executive session.

Adjourned

There being no further business, at 6:20 P.M., on motion by Trustee Russell, and a second by Trustee Wille and a unanimous vote, the Board of Trustees unanimously adjourned their meeting.

Prepared by, Submitted by,

Penny M. Hamilton
Assistant Secretary to Board

Trustee Donald Cass
Chair, FLCC Board of Trustees

Next Meeting: *Wednesday, November 6, 2024 – Newark Campus Center, Newark, NY (unless otherwise determined and notice posted before the meeting).*

DRAFT