

**FINGER LAKES COMMUNITY COLLEE
BOARD OF TRUSTEES EDUCATION AND
PLANNING COMMITTEE MEETING**

October 4, 2023

Stage 14, 2nd Floor

Finger Lakes Community College

Presiding: Trustee Abraham, Chair

Committee Members Present: Trustee Abraham (Chair), Trustee Geise (ex-officio), Trustee Mihalik, Trustee Schumacher

Excused: Trustee Astles, Trustee Cass, Trustee Russell

Others Present: Alaiza Dominguez-Hover

Trustees: Trustee Cushman, Trustee Martin

Staff and Students: Brie Chupalio, Michael Fisher, Penny Hamilton, Ed Kelty, Trista Merrill, Dr. Robert Nye, Debora Ortloff, Laura Ortiz, Jason Tack, Cheryl Ten Eyck

Guests:

Meeting had a total of 3 participants in person at the start of the meeting; 7 guests joined via livestream link.

Media: No representatives present at this meeting.

At 4:32 P.M., Trustee Abraham called the FLCC Board of Trustees Education and Planning Committee meeting to order.

Business

Review of September 6, 2023, Committee Meeting Minutes

Trustee Abraham inquired if there were any changes or recommendations to the minutes?

There were none noted.

Enrollment Report

Michael Fisher, Associate Vice President of Enrollment Management, reviewed the report available in the packet. He discussed that credit enrollment is locked in for the semester, however, there could be slight variations. Gemini is in good shape as is non-credit classes. Trustee Cushman commented on the percentage related to 9% for Fall 2023. Michael explained that is due to variation in processing with the Gemini program. Last year at the time of this report we processed 458 registrations and this year we processed 831 registrations. Dr. Nye explained that active status without Gemini is about a 3% head count increase and 5% FTE increase based on full time and part-time students. Trustee Geise explained that the rising enrollment is a plus and we hope it will continue as a rising trend. Michael explained that there is a sector of community colleges up with enrollment and the average is 1.9% increase. We are up a little from that percentage. Dr. Nye explained that SUNY reported that enrollment was up by approximately 3,600 students however, 3,000 of that number is attributed to community college students. Dr. Debora Ortloff explained that we will have final numbers in November or December, there is still a lot of fluctuation in the system. Trustee Martin inquired if it is too early to get an idea for spring, or is it by semester? Michael explained it is too early we start enrollment in November for spring semester.

Strategic Thought Presentation- CAPES @ FLCC

Dr. Trista Merrill provided a presentation that encompasses student success. Presentation materials were provided in the Board of Trustees packet. Dr. Merrill explained that she almost dressed up but decided she wanted the Board of Trustees to see her as the students see her. Her point was about perception and provided an explanation. She mentioned that when a student comes to FLCC, they don't care that Trista Merrill is a Doctor of Education or Director of Honors Studies, they want to know that she is approachable. She further explained what CAPES @ FLCC means and why she wants support for CAPES @ FLCC. She wants Honors to have an identity, it will not change Honors at its core, there is not a requirement to be in Honors. Further explaining that she wants to reflect how Honors changes the lives of students. We have a lot of acronyms at the college, CAPES has meanings and reviewed the slide – Curiosity, Acceptance, Passion, Exploration, Self-Discovery. CAPES allows students to be involved with all aspects of being a student, learning should be fun. During the time taking a 15-week class, student's perception of self-changes.

In high school Honors is meant for the smart kids, however at FLCC Honors is for everyone, not only for the smart kids, mentioning that some heroes wear capes. She further explained that she was a kid that liked poetry, was in band, and finding a place to fit in. Trista explained that she gets chills about a response she received when she asked a student what Honors meant. The response from the student was that it feels like home, a place I am accepted for who I am. She explained various student scenarios, an example of the single mom with four kids and a bipolar disorder. Another student who did not have the best grades but kept coming back and had perseverance. Dr. Merrill invited student, Alaiza Dominguez-Hover to directly speak of her experience with Honors. Alaiza explained that in previous times in her life she was told she wasn't smart enough and, in her mind, Honors meant to her that she wasn't smart enough. Alaiza explained that she is a Humanities Major and is Secretary for Active Minds and Student Corporation. She further explained that she had low GPAs and on the Autism Spectrum. She explained that prior to meeting with Trista Merrill she would not leave her house, through conversation she decided to give Honors a chance. Her experience is that Honors classes are not scary and the environment for Honors Scholars is approachable and provides as sense of community.

Dr. Trista Merrill further explained the picture of a cat in a cape describing it as the unofficial mascot for Honors because cats have curiosity. She asked if anyone has heard the phrase Curiosity Killed the Cat, but satisfaction brought him back? That is why they have nine lives. Dr. Merrill explained that she has been at FLCC for 20 years and loves it, she is a SUNY girl all the way and it is a privilege above all else to teach the students here. She feels that learning should be fun, satisfaction should be fun, that is what enriches the world. Traditional classes don't work for all students. The concept of CAPE Stone is already happening. She discussed GPA points for honors and the rubric she uses for Honor Study Scholars. There is a proposed shirt design reflected in the slide in the presentation promoting CAPES.

Trustee Schumacher mentioned that when she came to community college, she thought it would be like grade 13. She even had thoughts of not being able to make it in college. However, she took an Honors class with Professor Bliss and was able to build up her confidence, she didn't think she was smart until she took this class. Trustee Cushman inquired as to how the Honors classes add value to students transferring to a four-year college. Dr. Merrill explained that she outlines in a letter the specific student's journals and reflective pieces that would attribute to the number of credits acquired. Trustee Schumacher explained that through her experience with Honors classes she felt it was a comforting experience that helped her build her confidence. Trustee Mihalik inquired as to how would Dr. Merrill want Board support. Dr. Merrill is requesting support in terms of - go for it and create the brand with stay curious motto and t-shirts. The Honors dinner will be occurring soon and wants to have the shirts ready and the go for it attitude. This is an opportunity to share stories, ask questions. The Honors

Dinner welcomes everyone to come and witness the accomplishments. This approach to Honors classes is to break the cycle of generational trauma for so many. Trustee Martin expressed the term to Go for it! Trista expressed her passion to help more students to realize they are smart enough. Trustee Geise has an interest in hearing more stories from students in the future.

Trustee Abraham asked how students are selected for Honors classes? Dr. Merrill explained that students do not have to have a specific GPA requirement, they need to have an interest in a class. The example of Lord of Rings course and how it would never happen if there were not students interested. Classes of interest are open to anyone; the exit piece is what defines the scholar. Different than the Honors program in high school that relates to the National Honors Society. Dr. Merrill would like to provide outreach to high schools as to how Honors classes work at FLCC. Trustee Abraham asked if there is a cap as to how many students can enroll in the classes? Dr. Merrill noted they are smaller classes of 18 students rather than 21 students. Trustee Mihalik commented that based on her experience with Trista's Honors classes that she is impressed with the college level seminar class. Trista explained that we have some students who attend the classes remotely and gave an example of a student who studies from Delhi, India and he is the Vice President of Student Corp. We sent him some FLCC swag, and he adores FLCC. The Board of Trustees are all in favor of CAPES for the Honors classes and promotion – Go for it!

Adjourned

There being no further business, at 5:17 PM, on motion by Trustee Mihalik and a second by Trustee Schumacher and a unanimous vote, the Board of Trustees Education & Planning Committee adjourned.

Prepared by,

Submitted by,

Penny Hamilton
Assistant Secretary of the Board

Trustee Santa Abraham
Chair, Education & Planning Committee

Next Meeting: Wednesday, November 1, 2023 – WC-128 at the Newark Campus, 1100 Technology Parkway, 14513 (unless otherwise determined and noticed before the meeting).

**FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES
FINANCE AND FACILITIES COMMITTEE MEETING**

**Stage 14, 2nd Floor
Finger Lakes Community College
October 4, 2023
Presiding: Trustee
Martin**

Committee Members Present: Trustee Cushman, Trustee Geise (ex officio), Trustee Martin (Chair)

Excused: Trustee Astles, Trustee Cass, Trustee Russell

Others Present:

Trustees: Trustee Abraham, Trustee Mihalik, Trustee Schumacher

Staff and Students: Brie Chupalio, Michael Fisher, Penny Hamilton, Ed Kelty, Dr. Robert Nye, Laura Ortiz, Debora Ortloff, Jason Tack, Cheryl Ten Eyck

Guests:

Meeting had a total of 3 participants in person at the start of the meeting; 7 guests joined via livestream link.

Media: No representatives present at this meeting.

At 5:18 P.M., Trustee Martin called the FLCC Board of Trustees Finance & Facilities Committee to order.

Business

Review September 6, 2023, Committee Meeting Minutes

Trustee Martin inquired if there were any revisions, or comments. No changes were noted.

FLCC 2022-2023 Operating Budget Update & Finance Report

Jason Tack, Vice President of Administration and Finance explained the revenue and expenses outlined in the packet. Preliminary end of year financial revenues was up related to out of county charges and there was a decrease in state aid. The noncredit line does not include our stimulus funds. He discussed financial entries suggested from Bonadio to be cleaned up, but does not affect our operational numbers. He noted debt reserve and payroll accruals, charge backs, miscellaneous revenues. Expense accruals are sizeable, however there was a lot of savings in salary/benefit line due to staff vacancies. Our utility costs are up. Grant activity that was placed in the operating line will be moved into the grant activity line.

RESOLUTIONS

Jason Tack, Vice President of Administration and Finance reviewed the resolution related to Approve Interpreter and Transcription Services for FLCC. Trustee Abraham inquired if there has ever been consideration for direct hire for these services. Dr. Debora Ortloff explained that the variables with needs change and if we have students that require services at the same time we would need to hire two people and even then there could be issues due to the timing of needed services. With the contract we can have enough support for various needs at various times. Jason mentioned that we need to look at the contract due to the student population and needs and based on that sometimes we will exceed the costs.

APPROVE INTERPRETER AND TRANSCRIPTION SERVICES FOR FLCC (Students that require services)
WHEREAS, Finger Lakes Community College has determined there is a need to provide interpreter and transcription services; and WHEREAS, these services are for the 2023-2024 academic year; and WHEREAS, the estimated cost is approximately \$100,000; and WHEREAS, the FLCC Board of Trustees

Finance & Facilities Committee has reviewed and approved this resolution; NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby accepts this resolution to provide interpreter and transcription services at an estimated cost of \$100,000 for the 2023-2024 academic year for the following vendors: Empire Interpreting Service, PO Box 312, Homer, NY 13077 at an estimated cost of \$40,000 Vital Signs LLC, 1308 Heather Crest Terrace, Silver Spring, MD 20902 at an estimated cost of \$55,000 Language Matter, Inc., PO Box 2466, King, NC 27021 at an estimated cost of \$5,000; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance and the FLCC Controller.

AUTHORIZATION TO SIGN A CONTRACT FOR INTERIM FINANCIAL AID SUPPORT

Jason Tack, Vice President of Administration and Finance explained that at the end of September we our new Financial Aid Director started and to allow time for transition with the team it was felt the need to extend the contract would be a good idea and not to exceed \$10,000. WHEREAS, resolution 34-23, dated June 7, 2023 awarded a contract for interim Financial Aid support in the absence of a Financial Aid Director; and WHEREAS, ProEducation Solutions has supported Finger Lakes Community college since June 7, 2023; WHEREAS, the College administration recommends entering into a contract extension between FLCC and ProEducation Solutions at a cost of \$90.00 per hour for an amount not to exceed an additional \$10,000; and WHEREAS, such a contract will be executed pending successful negotiations of all applicable terms and conditions; and NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby grants authority to the Vice President of Administration and Finance to execute a contract for financial aid interim support with ProEducation Solutions, 491 Partridge Circle, Sarasota, FL 34236, for the period of September 30, 2023 up to October 31, 2023, at a cost of \$90.00 per hour for an amount not to exceed \$10,000; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance and the FLCC Vice President of Enrollment Management.

RESCIND RESOLUTION 71-2023 APPROVED ON SEPTEMBER 6TH, 2023 DUE TO A BID RENEWAL RATHER THAN A BID ACCEPTANCE AS WELL AS A CHANGE IN THE ANNUAL AMOUNT BID RENEWAL: MINOR MAINTENANCE SERVICES ON WALLS CONTAINING ASBESTOS

Jason Tack, Vice President of Administration and Finance explained that there was an error in the previous resolution reflecting the amount to be \$15,000 and it should have reflected \$5,000. This necessitates to rescind the previous bid based on that amount and put forth the new amount. WHEREAS, resolution 65-22 dated, September 7, 2022, awarded a bid for minor maintenance services, bid B22060, for Finger Lakes Community College; and WHEREAS, resolution 71-2023 dated, September 6, 2023, is rescinded; and WHEREAS, the bid specifications for bid B22060 allow for up to two additional twelve-month periods for a total of three years, if mutually agreeable by both parties; and WHEREAS, this would be the first of two renewals available for an additional twelve-month period; and WHEREAS, the term of this bid commences September 7, 2023 through September 6, 2024; and WHEREAS, the cost of the contract will increase by 3.2% from prior year, which is within the CPI limits WHEREAS, this is a demand contract, therefore, the annual cost will depend on budget and usage throughout the contract period with an amount not to exceed \$5,000.00; and WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution; NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby accepts the renewal of AAC Contracting, LLC, 175 Humboldt Street, Rochester, NY 14610, bid B22060 for minor maintenance services of walls containing asbestos for a twelve-month demand contract with a cost of \$154.80 per hour depending on budget usage throughout the contract period, at a term commencing September 7, 2023 through September 6, 2024 at an amount not to exceed \$5,000.00; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President of Administration.

APPROVAL TO PURCHASE AUTOS FROM AN EXPIRING AUTO LEASE

Jason Tack, Vice President of Administration and Finance explained that we need to buy out leases on three vehicles one of which is the President's car. This is best for the long term to not continue to pay on a lease due to the age and condition of the vehicles. **WHEREAS**, college personnel reviewed the expiring auto lease and have determined purchasing is the best cost effective option; and **WHEREAS**, the President's auto and the two Security autos are expiring and available to purchase; and **WHEREAS**, if all three autos are purchased, the total price would be \$43,500; and **WHEREAS**, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution; **NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby accepts the purchase of three autos from the expiring lease with Merchants Fleet Management, 1278 Hooksett Road, Hooksett, NH 03106; **BE IT FURTHER RESOLVED**, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance, and the FLCC Controller.

Informational Items

Jason Tack, Vice President of Administration and Finance reviewed the following informational items: Snow Removal Services at Geneva Campus Sites, this is a standard service to keep the parking lots/sidewalks clear during the winter months.

Structure License Agreement entered By Ontario County, Cingular Wireless PCS, LLC, and Finger Lakes Community College to utilize our tower which produces \$8,000 a year for our miscellaneous revenue line.

Budget Transfer Report was discussed as normal transaction transfers.

Bonadio will be conducting the year end audit and will be here on November 15th, December 11th and the week of January 3rd to wrap up the audit with an anticipated date in February to discuss with the Board of Trustees.

Adjourned

There being no further business, at 5:29 P.M., on motion by Trustee Cushman, and a second by Trustee Geise and a unanimous vote, the Board of Trustees Education & Planning Committee adjourned.

Prepared by,

Penny Hamilton
Assistant Secretary of the Board

Submitted by,

Trustee Stephen Martin
Chair, Education & Planning Committee

Next Meeting: Wednesday, November 1, 2023 – WC-128 at the Newark Campus, 1100 Technology Parkway, Newark, NY 14513 (unless otherwise determined and noticed before the meeting).

FINGER LAKES COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
September 6, 2023
Stage 14, 2nd Floor
Finger Lakes Community College
Presiding: Trustee Geise, Chair

Committee Members Present: Trustee Abraham, Trustee Cushman, Trustee Geise (Chair), Trustee Martin, Trustee Mihalik, Trustee Schumacher

Excused: Trustee Astles, Trustee Cass, Trustee Russell

Others Present:

Staff and Students: Brie Chupalio, Michael Fisher, Penny Hamilton, Ed Kelty, Dr. Robert Nye, Laura Ortiz, Debora Ortloff, Jason Tack, Cheryl Ten Eyck

Guests: Meeting had a total of 3 participants in person at the start of the meeting; 7 guests joined via livestream link.

Media: No representatives present at this meeting.

Call to Order

At 5:30 P.M. Trustee Geise called the FLCC Board of Trustees Meeting to order.

Community/Public Comment

Trustee Geise inquired if there was anyone in attendance that would like to speak at this time.

Guest in attendance at the meeting addressed the Board of Trustees. She identified herself as Penny Hankins representing the Geneva Women's Assembly and the LGBTQ community. She indicated that they are putting forth as a grassroots effort a petition related to William Pealer, Jr. an employee at Finger Lakes Community College. She further discussed what is viewed to be consistent harassment and bigotry towards the LGBTQ community and this has been well documented in the Finger Lakes Times and at the Geneva City Council Meetings.

It is of the opinion that Mr. Pealer has violated FLCC's policies and mission and will cause future harm to students, staff, and the reputation of FLCC. She further discussed online tweets of Mr. Pealer based on his twitter account and that the comments have since been deleted. There is no recognized discipline of Mr. Pealer. As an employee he represents FLCC and as a staff member his social media presence is recognized. She further discussed a flyer she had with a QR code providing information relative to the petition and key parts based on the signed agreement with 166 signatures. Over 50% of the signatures are affiliated with FLCC as Alumni and or faculty. She indicated that even though this was not campus business where he conducted the behavior this is a person representing the school.

She further conveyed that everyone deserves to feel safe, especially at an educational institution and is concerned for the safety and dignity of anyone who needs to work with or interact with Bill Pealer. She has only heard good things about the campus but knowing now that a professor as someone in power is harming students just like her feels like a betrayal. There may be freedom of speech, but not free of consequences. She hopes that FLCC stands for the LGBTQ students and faculty and follows through enforcing the code of conduct. Mr. Pealer's behavior does however break many FLCC employee policies and runs counter to New York State civil rights laws. There should be enforcement and repercussions from the employer not based on violation of civil rights but due to the protection of the first amendment regarding civil human rights policy. Please Listen to your students regarding the violation of the nondiscrimination policy, Title VI policy that Mr. Pealer violated the human rights of others, gender

expression nondiscrimination act.

Approve the Consent Agenda Minutes & Resolutions

Trustee Geise requested a motion to approve the minutes and resolutions on the Consent Agenda, on motion by Trustee Cushman and a second by Trustee Martin, the FLCC Board of Trustees unanimously approved the consent agenda.

Old Business

None noted.

New Business

None noted.

Chair's Report

Trustee Geise mentioned that she along with Trustee Cushman and Dr. Nye will be attending the National ACCT Convention next week.

President's Report

Dr. Nye discussed SUNY Transformation funds and the receipt of one million, twenty thousand in funds and that a big portion of that will be used for the ASAP program which is like the PACE program to help students succeed. We received a grant in the amount of \$968,000 from the Department of Agriculture to be able to get our presence out in rural communities to connect with right technology. He reviewed the incident involving a student. Campus police as well as local law enforcement was involved, and we have identified the need for additional cameras on campus and at the Suites. There was discussion related to technical terms and the usage of shelter in place and differentiating the terminology and verbiage and what it means when there is an incident of similar nature. There was discussion related to notification of the college community and that we are updating our system as well as providing an opportunity for everyone to update their information to receive notifications. We cannot plan for everything, but we can plan the best that we can and adapt as quickly as we can. We will review and pursue what we can do better.

Student Trustee Report

Trustee Schumacher commented that students felt that security did a really good job and were comfortable with how the incident was handled. There was the concern that others who had graduated received notification as well as others no longer connected with the college. Trustee Schumacher wanted to touch on consequences of the pandemic and that students are still working through everything; she is excited to see more involvement on campus. Students are participating in activities, involved in clubs, and sports team. There was a Logging event, and we had more attendance than ever before. She shared information related to the pantry software and that students can maintain privacy and select their items and pick them up. This is a much more dignified way to gather their groceries and keep their privacy rather than making an appointment. It is a great initiative. Trustee Cushman mentioned that Student Corp. staff was previously processing the orders with pencil and paper, this is a great step forward for staff and students.

Audit and ERM Committee

Trustee Martin explained that we had a nice update from the Auditors last Thursday. Jason had reviewed the timeline earlier during the finance report.

Board Development

Trustee Mihalik mentioned that there is a meeting scheduled for Friday, October 6th at 4:00 PM. FLCC will have a huge presence at the NYCCT Conference. LTG (R) McCausland, referred to as Chuck McCausland will be awarded the Donald M. Mawhinney, Jr., Trustee Leadership Award. Chuck spent many years as a FLCC Board of Trustees Member. FLCC is also receiving an award related to Augmented Reality-A New Educational Resource and Professor Christine Parker will be accepting the award and providing a half hour demonstration. Trustee Mihalik explained that there will be a brief update related to extended reality, as well as manufacturing and other areas. There is a plan for wine tasting during the reception that will showcase our student's wine. Dr. Nye explained that he is tips trained, however our license is up for renewal but should be back by next week. The conference is jammed packed to allow for all the presentations. There is some consideration to perhaps expand the conference back to a 3 day conference rather than the present 2 day conference format. Organization participation has been strong with advocacy efforts. Determine how to go forward as equal partners because the President's Association is a 501(c)3 entity and NYCCT is a 501(c)6 entity. NYCCT has a Foundation, and it is being discussed with legal support.

FLCC Association

No report currently.

FLCC Foundation

Trustee Geise referred to Brie Chupalio for specifics on the Golf Ball Drop. Brie explained that the date is October 10th to collect money, however we will not turn anyone away that would like to participate.

NYCCT

Trustee Mihalik covered information during her Board Development Report.

Student Corporation

Trustee Cushman explained that there is a report in packet. He did say that Student Corp. is a diverse group of students, and they quickly became comfortable in their roles. Dr. Nye thanked Trustee Cushman for his extensive work on advocacy with NYCCT. Trustee Cushman explained that there is a much higher percentage of underserved students of color due to funding cutbacks. The next step will be meetings to organize students, faculty, NYCCAP, county executives and businesses to be involved. Dr. Nye explained that through the SUNY system the funding for community college students provides only receive \$2,400 per student, however students attending four-year schools receive \$19,000. Why our students receive such a lower amount is coming into question. Trustee Mihalik thanked Trustee Cushman for his leadership. Trustee Mihalik inquired if anyone has heard of Open Classroom Incorporated? She is inquiring because NYCCT was approached by them. No one was knowledgeable of Open Classroom Incorporated.

Announcement

Executive Session #1

At 6:01 P.M., Board of Trustees Chair Geise called for a motion to enter into executive session under provisions of NYS Public Officers Law, Article 7, §105, (e), with Trustees and FLCC staff members [Dr. Robert K. Nye, FLCC President; Brie Chupalio, Michael Fisher, Ed Kelty, Laura Ortiz, Debora Ortloff, Jason

Tack] to discuss matters regarding collective negotiations pursuant to article fourteen of the civil service law.

On motion by Trustee Schumacher and a second by Trustee Abraham, the FLCC Board of Trustees unanimously entered into executive session.

Matters pertaining to collective negotiations were discussed. No action was taken.

At 6:30 P.M., on motion by Trustee Mihalik and a second by Trustee Schumacher, the FLCC Board of Trustees unanimously adjourned executive session #1.

Executive Session #2

At 6:30 P.M. Board of Trustees Chair Geise called for a motion to enter into executive session under provisions of NYS Public Officers Law, Article 7, §105, (f), with trustees and an FLCC staff member [Dr. Robert K. Nye, FLCC President] to discuss matters regarding the employment history of a particular person or matters leading to the employment of a particular person pursuant to article fourteen of the civil service law.

On motion by Trustee Abraham and a second by Trustee Mihalik, the FLCC Board of Trustees unanimously entered into executive session.

Matters pertaining to the employment history of a particular person or matters leading to the employment of a particular person were discussed. No action was taken.

At 7:45 P.M., on motion by Trustee Martin and a second by Trustee Schumacher, and a unanimous vote the FLCC Board of Trustees unanimously adjourned the executive session.

Adjourned

There being no further business, at 7:45 P.M., on motion by Trustee Martin, and a second by Trustee Schumacher and a unanimous vote, the Board of Trustees unanimously adjourned their open meeting.

Prepared by, Submitted by,

Penny Hamilton
Assistant Secretary to Board

Trustee Mary Joan Geise
Vice Chair, FLCC Board of Trustees

Next Meeting: Wednesday, November 1, 2023 – WC-128 at the Newark Campus, 1100 Technology Parkway, Newark, NY 14513 (unless otherwise determined and noticed before the meeting).