

**GRANT PROFESSOR EMERITUS TO ROBERT KALBACH**

**WHEREAS** Emeritus status was established to recognize College employees who retire in good standing, have served the College with distinction for a minimum of fifteen years, and their contributions have been widely recognized by the College and the sponsoring community, and

**WHEREAS** Professor Kalbach was an employee of the College for twenty-three years and a member of the Science & Technology Department who was a highly respected department member, involved in college governance and a member of numerous committees. His legacy shines through in the Science and Technology department courses and the impact on his colleagues; and

**WHEREAS** Professor Kalbach was an interdepartmental and interdisciplinary bridgebuilder, who forged and sustained relationships with Nursing, Honors, Allied Health, Conservation, Early Childhood Education, and Social Sciences, and ensured that the chemistry courses met the needs of students in every program. Throughout his tenure he showed a passion for success for his students. He was devoted to championing students in the discipline of chemistry. Many students appreciated his conscientiousness and deep concern for their success in the course and their professional aspirations

**WHEREAS** Professor Kalbach was passionate about giving back to his community. He participated in Science and Technology Exploration Day for girls in grades 8-12 and as a poster judge and a research project supervisor. He served on the External Committee of Math and Science Review at Jamestown Community College. He worked with elementary children at the World Science Festival in New York City, and was a reader for six years the College Board's Advanced Placement (AP) for Chemistry; and

**WHEREAS** Professor Kalbach was passionate about continued professional growth and attended innumerable national and regional conferences such as American Chemical Society National Convention, the League of Innovation Conference for the Community Colleges, the National Science Teachers Association gathering on "Next Generation Science Standards," and the Eastern Analytical Symposium and Exposition; and

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby bestow the distinction of Professor Emeritus status upon Robert Kalbach with all the rights and privileges thereof.

Approved by the FLCC Board of Trustees at the meeting on March 6, 2024

March 6, 2024

Date

\_\_\_\_\_  
Mary Joan Geise, Board Chair

\_\_\_\_\_  
Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on March 6, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have here unto set my hand this 6<sup>th</sup> day of March 2024.

\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**GRANT PROFESSIONAL ASSOCIATION ADMINISTRATIVE APPOINTMENT:  
MEHEGAN MURPHY, DIRECTOR OF ACADEMIC ADVISING, CAREER AND TRANSFER SERVICES**

**WHEREAS**, Mehegan Murphy, a Professional Association administrative employee, has successfully completed the probationary period and has received a satisfactory annual evaluation from the immediate supervisor, and;

**WHEREAS**, the College President recommends Mehegan Murphy receive an administrative appointment; and

**WHEREAS**, the FLCC Board of Trustees Education & Planning Committee has reviewed and recommends the Board of Trustees approve this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Finger Lakes Community College Board of Trustees does hereby grant an administrative appointment to Mehegan Murphy, Director of Academic Advising, Career and Transfer Services, effective September 1, 2024.

Approved by the FLCC Board of Trustees at the meeting on March 6, 2024.

March 6, 2024  
Date

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Mary Joan Geise, Board Chair

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Richard Russell, Secretary of the Board

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Penny Hamilton, Assistant Secretary of the Board

**GRANT PROFESSIONAL ASSOCIATION ADMINISTRATIVE APPOINTMENT:  
MICHAEL TIBERIO, INSTRUCTIONAL SPECIALIST**

**WHEREAS**, Michael Tiberio, a Professional Association administrative employee, has successfully completed the probationary period and has received a satisfactory annual evaluation from the immediate supervisor, and;

**WHEREAS**, the College President recommends Michael Tiberio receive an administrative appointment; and

**WHEREAS**, the FLCC Board of Trustees Education & Planning Committee has reviewed and recommends the Board of Trustees approve this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Finger Lakes Community College Board of Trustees does hereby grant an administrative appointment to Michael Tiberio, Instructional Specialist, effective September 1, 2024.

Approved by the FLCC Board of Trustees at the meeting on March 6, 2024.

March 6, 2024

Date

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Mary Joan Geise, Board Chair

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Richard Russell, Secretary of the Board

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Penny Hamilton, Assistant Secretary of the Board

**RECOMMENDATIONS TO CHANGE DEAN'S LIST ELIGIBILITY  
AND CREATION OF AN ACADEMIC HONORS POLICY**

**WHEREAS** a recommendation was presented to Academic Senate suggesting a review of Dean's List eligibility, Policy Number A-7; and

**WHEREAS** said recommendation was based upon the following rationale:

- The fall list allows only full-time students, and the spring list, while allowing part-time students, requires they be part-time for both semesters, and
- FLCC students go back and forth between part-and full-time or take a semester off, and
- FLCC seeks to attract more adult students whose accomplishments should be acknowledged equally; and

**WHEREAS** the Academic Senate has reviewed the current eligibility language with an aim to give part-time students the same opportunities as full-time students; and

**WHEREAS** the Academic Senate in its review discovered that other academic honors are identified in the Graduation & Commencement policy, Policy Number: A-10; and

**WHEREAS** the Academic Senate is of the opinion that there should be only one policy that collectively describes all academic honors; therefore be it

**RESOLVED** Academic Senate makes the following recommendations:

- A. Dean's List eligibility language be changed to the following:

Finger Lakes Community College shall recognize students who achieve high academic standing during a fall or spring semester. Students shall be cited for their achievement by being placed on the Dean's List if they complete a semester with 5 or more credits, achieve a 3.5 Grade Point Average, and all grades are above passing and have no W grades or incompletes.

The Provost, Vice President of Academic and Student Affairs shall send a congratulatory letter to each eligible student.

- B. The Dean's List Eligibility policy, Policy Number: A - 7 be retitled "Academic Honors" and include the following sections:

**Dean's List Eligibility:**

Finger Lakes Community College shall recognize students who achieve high academic standing during a fall or spring semester. Students shall be cited for their achievement by being placed on the Dean's List if they complete a semester with 5 or more credits, achieve a 3.5 Grade Point Average, and all grades are above passing and have no W grades or incompletes.

The Provost, Vice President of Academic and Student Affairs shall send a congratulatory letter to each eligible student.

**Graduation Honors:**

Finger Lakes Community College shall award degrees with honors designation based upon the cumulative grade point average as follows:

3.80 - 4.00 *Summa Cum Laude* (High Honors)

3.50 - 3.79 *Magna Cum Laude* (Honors)

**Academic Honor Societies:**

Students who have been inducted into Finger Lakes Community College honor societies and remain members in good standing will be awarded the appropriate honor society designation at graduation.

C. The Graduation & Commencement policy, Policy Number: A-10 be revised as follows:

Strike the following language:

Awarding of Honors

Degrees shall be awarded with honors designation based upon the graduate's cumulative grade point averages as follows:

Honors 3.50 - 3.79

High Honors 3.80 - 4.00

Add under the section Related Document:

Academic Honors policy; and

**BE IT FURTHER RESOLVED** Academic Senate recommends these changes be endorsed by the President and implemented beginning with the Spring 2024 Dean's List.

**Presented to Academic Senate on 1/25/2024**

**Passed by Academic Senate on 2/15/2024**

March 6, 2024

Date

\_\_\_\_\_  
Mary Joan Geise, Board Chair

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Richard Russell, Secretary of the Board

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Penny Hamilton, Assistant Secretary of the Board

**APPROVE DISCONTINUANCE OF ENVIRONMENTAL CONSERVATION LAW ENFORCEMENT DEGREE**

**WHEREAS**, Finger Lakes Community College seeks to ensure that we are offering the appropriate mix of programs to ensure students can attain work or transfer; and,

**WHEREAS**, Finger Lakes Community College has other degree programs to fit this need; and,

**WHEREAS**, the Academic Senate of Finger Lakes Community College voted to approve the Discontinuance of the AAS Environmental Conservation Law Enforcement Degree on January 25<sup>th</sup>, 2024

**NOW, THEREFORE BE IT RESOLVED**, that the Finger Lakes Community College Board of Trustees does hereby approve the Discontinuance of the AAS Environmental Conservation Law Enforcement Degree.

Approved by the FLCC Board of Trustees at the meeting on March 6, 2024.

March 6, 2024

Date

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Mary Joan Geise, Board Chair

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Richard Russell, Secretary of the Board

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Penny Hamilton, Assistant Secretary of the Board

**HOLISTIC FACULTY & STUDENT SUCCESS THROUGH INCLUSIVE TEACHING EXCELLENCE**

**WHEREAS**, the Finger Lakes Community College faculty are the lynchpin of student retention and success through the learning experiences they create and facilitate for their students; and

**WHEREAS**, continuous faculty development in the scholarship and practice of teaching and learning is critical to teaching effectiveness and professional growth, and the Gladys M. Snyder Center for Teaching and Learning has clearly established goals to foster teaching effectiveness and enhance student learning, to facilitate and support faculty development, to coordinate and share educational resources and expertise, and to encourage innovative and reflective teaching practices, there is a need for additional institutional resources to support these efforts; and

**WHEREAS**, there used to be a position to support faculty professional learning and development, and the challenges of retaining positions or creating full-time positions due to anticipated future resource constraints; and

**WHEREAS**, new and innovative means to support faculty professional learning and development should be pursued, and that \$250,000 be allocated for the next two years to support comprehensive, research-based faculty development programming to support our faculty community of learning, ensure equitable learning outcomes, and to holistically enhance the success of our faculty and students in order to achieve our college mission and strategic plan goals.

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby approved the College to allocate \$250,000 towards faculty professional development.

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be sent to the FLCC Vice President of Administration and the Provost Vice President of Academic and Student Affairs.

Approved by the FLCC Board of Trustees at the meeting on March 6, 2024.

March 6, 2024

Date

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Mary Joan Geise, Board Chair

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Richard Russell, Secretary of the Board

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Penny Hamilton, Assistant Secretary of the Board

**APPROVE A CONTRACT WITH GLOBAL STUDENT RECRUITMENT ADVISORS LTD, LLC  
FOR ADVISORY SUPPORT SERVICES RELATED TO INTERNATIONAL STUDENT RECRUITMENT**

**WHEREAS**, Finger Lakes Community College has determined that there is a need for advisory support services with individuals and organizations around the globe specifically for international student recruitment and the globalization of FLCC; and

**WHEREAS**, Global Student Recruitment Advisor, LTD, LLC possesses unique capabilities and expertise regarding advisory support for international student recruitment and is endorsed by the State University of New York; and

**WHEREAS**, the College administration wishes to approve said agreement for a one year term beginning April 1, 2024 through March 31, 2025; and

**WHEREAS**, the cost for the one year term is \$36,000.00 to be paid in equal monthly installments of \$3,000.00 during the twelve-month term; and

**WHEREAS**, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution; and

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby grants authority to the Vice President of Administration and Finance to approve an agreement with Global Student Recruitment Advisors, LTD, LLC, 801 97<sup>th</sup> Avenue N., Naples, Florida 34108 for advisory support services with individuals and organizations around the globe specifically for international student recruitment and the globalization of FLCC for a one year term beginning April 1, 2024 through March 31, 2025 at a cost of \$36,000.00 to be paid in equal monthly installments of \$3,000.00 during the twelve-month term

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance and the FLCC Vice President of Enrollment Management.

Approved by the FLCC Board of Trustees at the meeting on March 6, 2024

March 6, 2024

Date

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Mary Joan Geise, Board Chair

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Richard Russell, Secretary of the Board

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Penny Hamilton, Assistant Secretary of the Board



**AUTHORIZE A CONTRACT RENEWAL WITH EAB GLOBAL, INC. FOR  
VIRTUAL TOUR SERVICES OF FLCC'S CAMPUS LOCATIONS**

**WHEREAS**, Finger Lakes Community College has determined that there is a need for virtual tour services to promote FLCC's campus locations to future students; and

**WHEREAS**, EAB Global, Inc. possesses unique capabilities and expertise with regard to virtual tour services; and

**WHEREAS**, the College administration wishes to renew said agreement for a three year term beginning September 1, 2024 through August 31, 2027; and

**WHEREAS**, the cost for the three year term is as follows:

September 1, 2024 through August 31, 2025 at a cost of \$23,391.00

September 1, 2025 through August 31, 2026 at a cost of \$23,391.00

September 1, 2026 through August 31, 2027 at a cost of \$23,391.00; and

**WHEREAS**, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby grants authority to the Vice President of Administration and Finance to renew an agreement for virtual tour services to promote FLCC's campus locations to future students with EAB Global, Inc., 2445 M Street NW, Washington, DC 20037 for a three-year term beginning September 1, 2024 through August 31, 2027 at an annual cost of \$23,391.00 per year.

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance and the FLCC Vice President of Enrollment Management.

Approved by the FLCC Board of Trustees at the meeting on March 6, 2024

March 6, 2024

Date

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Mary Joan Geise, Board Chair

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Richard Russell, Secretary of the Board

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Penny Hamilton, Assistant Secretary of the Board

**BID ACCEPTANCE: MUSIC STUDIO EQUIPMENT**

**WHEREAS** the Ontario County Purchasing Director advertised for and received bids for the purchase of music studio equipment, bid B24025 for Finger Lakes Community College; and

**WHEREAS** college personnel have received said bids and determined that the apparent low responsive/responsible bidder that met specifications for listed items #1, 2, 4, 5, 6, 7, and 8 is acceptable; and

**WHEREAS** all bids for item #3 were rejected because either they did not meet the specifications that were described in the bid or no bid was submitted; and

**WHEREAS** this is a demand contract, and the annual cost will depend on the items and quantities ordered and the budget available; and

**WHEREAS**, if all items are purchased the total price would be \$23,314.80; and

**WHEREAS**, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby accepts the apparent low responsive/responsible bidder, Sweetwater Sound, LLC, 5501 US Hwy 30 W, Fort Wayne, IN 46818 that met the specifications in the bid for items #1, 2, 4, 5, 6, 7, and 8

Item #3 is rejected for all three vendors: Archie Supply LLC, 5939 West Friendly, Ave., Unit 51K, Greensboro, NC 27410, and B&H Foto & Electronics Corp., DBA B&H Photo Video, 420 Ninth Ave., New York, NY 10001 who did not meet the bid specifications, Sweetwater Sound, LLC did not bid on item #3; and

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance, the FLCC Provost, and Vice President of Academic & Student Affairs, and the Ontario County Purchasing Director.

Approved by the FLCC Board of Trustees at the meeting on March 6, 2024

March 6, 2024

Date

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Mary Joan Geise, Board Chair

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Richard Russell, Secretary of the Board

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Penny Hamilton, Assistant Secretary of the Board