## **GEMINI INSTRUCTOR LOGIN INSTRUCTIONS**

Step 1. Navigate to flcc.edu/it and select Account Activation.



Step 2. Next select Activate Your Account or Forgot Your Password



Forgot Your Password?

Step 3. Select Start Now



## **GEMINI INSTRUCTOR LOGIN INSTRUCTIONS**

Step 4. Select Gemini Instructor

* Required
Tell us a little about yourself.
This will get you to the correct form for you!
Are you a Student, a Parent, FLCC Employee, or Gemini Instructor? * 🛄
O Student
O Parent
FLCC Employee
Gemini Instructor
Next

Step 5. Please fill out the information shown. The information must match our records.

Note: If your address has changed since you started working with FLCC please contact Laura Jamison (<u>Laura.Jamison@flcc.edu</u>) or Fred Fink (<u>Fred.Fink@flcc.edu</u>) to update it before moving forward with this form.

Greetings, Gemini Instructor!	
First Name (Legal Name) * 🛛 д	
Enter your answer	
Last Name (Legal Name) * 🗔	
Enter your answer	
Last four digits of your Social Security Number *	
Enter your answer	

## **GEMINI INSTRUCTOR LOGIN INSTRUCTIONS**

Month of Birth *	T 40)		
Enter your answer			
Day of Birth * 🗔			
Enter your answer			
Mailing Zip Code *			
Enter your answer			

## Step 6. Please use your *personal email address*. Then select *Submit*.

Personal En	nail Address associated with the college	* 🛄		
Enter your	r answer			
Back	Submit			

Step 8. Navigate to your personal email address, the one you entered in the form. You will receive a temporary password and instructions on the next steps to account recovery. If you have further questions, please contact the IT Helpdesk at (585-785-1419).